

APPLICATION FOR PARTICIPATION IN TRAINING PROGRAMME/CONFERENCE/WORKSHOP/SEMINAR etc

Part – A

General Information

S.No	Particulars		
1	Name of the Applicant	:	Affix a photograph
2	Designation	:	
3	Date of Birth	:	
4	Present post held	:	
5	Date from which above post is held	:	
6	Date of joining the University	:	
7	Name of the College/Research Station / Extension Unit presently working	:	
8	Highest educational qualification	:	
9	Field of specialization	:	
10	Current area of operation (name the project/projects)	:	
11	Category to which the applicant belongs	:	SC / ST / OBC / Gen.
12	Do you possess a valid passport	:	Yes / No
13	Whether the applicant is free from vigilance/disciplinary action	:	Yes / No
14	Major R & D publications during the last five years	:	Enlist as annexure
15	Whether all the documents referred in the application have been annexed	:	Yes / No
16	Contact Number & E-mail ID of the applicant	:	

Part – B

DETAILS ABOUT TRAINING PROGRAMME / CONFERENCE / WORKSHOP/ SEMINAR ETC.

S.No.	Particulars												
1	Title of the Programme /Conference / Workshop/ Seminar etc.	:											
2	Period of the Programme /Conference / Workshop/ Seminar etc.	:											
3	Venue of the Programme /Conference / Workshop/ Seminar etc.	:											
4	Nature of presentation	:	Oral /Poster etc.										
5	Relevance of the programme to the University's thrust area and the benefit which is likely to accrue through the experience gained in the programme	:	Enclose as annexure										
6	Whether any financial assistance is provided by the organizers? If yes, provide details	:											
7	Has a copy of the invitation from the host institute been enclosed	:	Yes / No										
8	Any other additional visit/visits planned in conjunction with/continuation of the present visit (If yes, provide details)	:	Yes / No										
9	Expected date of departure from India	:											
10	Expected date of return to India	:											
11	In case of multiple authors whether no objection certificate from them has been attached.	:	Yes / No										
12	Details of foreign visits undertaken by the applicant since joining in the University (use additional sheet, if necessary)	:	<table border="1"> <thead> <tr> <th rowspan="2">Country visited</th> <th colspan="2">Period</th> <th rowspan="2"></th> </tr> <tr> <th>From</th> <th>To</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Country visited	Period			From	To				
Country visited	Period												
	From	To											

Part – C

Details of Funding Requirement

S.No.	Particulars	Amount(Rs.)
1	To & Fro Air Fare	
2	Registration fee	
3	Per Diem (DA)	See Annexure for rates
4	Visa Fees	
5	Insurance Charges	
	Total	

CERTIFICATE

Certified that the information furnished in the application is true to the best of my knowledge.

Date:

Signature of applicant

Endt. No.

Signature of the Head of the Department / Research Station / Extension Unit

Recommendation of the Dean / Director

Signature