



ACHARYA N.G. RANGA AGRICULTURAL UNIVERSITY  
ADMINISTRATIVE OFFICE: LAM, GUNTUR – 522 034. AP.

Advt. No.6/RC/2017

Dated:15-10-2017

In continuation of the notification issued vide Advt.No.4/RC/2016, dt.23.09.2016, the following posts are re-notified to invite applications from those who become eligible subsequently.

1. Dean of Agriculture
2. Dean of Agricultural Engineering & Technology
3. Dean of Home Science
4. Dean of Post Graduate Studies
5. Dean of Student Affairs
6. Director of Agricultural Experiment Stations
7. Director of Extension

Pay Band of Rs. 37400-67000+10000  
AGP (UGC Pay scales of 2006)

8. Registrar

Scale of Pay AP RPS 2015 – Rs. 73270-108330. If the candidate selected is drawing UGC pay scales, the scale of pay will be protected

The candidates who applied already need not apply again to the same posts. They can apply to the other posts for which they are eligible and if they have not applied to them earlier. Applications are also invited to the following posts additionally.

1. University Librarian
2. Controller of Examinations

Pay Band of Rs. 37400-67000+10000  
AGP (UGC Pay scales of 2006)

The filled in application along with DD should reach the University on or before **06.11.2017** by 4.00 PM.

The details on qualifications, experience, other requirements, registration fee and conditions for the above posts can be seen in subsequent pages.

M.SREENIVASA RAO  
JOINT REGISTRAR & SECRETARY

## ACHARYA N.G.RANGA AGRICULTURAL UNIVERSITY

Administrative Office: Lam, Guntur – 522034, A.P.

### APPLICATION FORM FOR POSITIONS OF UNIVERSITY OFFICERS

(Dean of Agriculture, Dean of Agricultural Engineering & Technology, Dean of Home Science,  
Dean of Post Graduate Studies, Dean of Student Affairs, Director of Agricultural Experiment  
Stations, Director of Extension, Registrar, University Librarian and Controller of Examinations)

**(The application duly filled and complete in all respects should reach the  
JOINT REGISTRAR, ANGRAU, Administrative Office: Lam, Guntur – 522034, A.P.  
on or before 06.11.2017 at 4.00 pm. Attach separate sheets wherever necessary)**

Position applied for: \_\_\_\_\_

Affix recent Passport Size  
Photograph

#### A. GENERAL INFORMATION

1. Name in full (in block letters) : \_\_\_\_\_
  2. Father's name : \_\_\_\_\_
  3. Date of birth : \_\_\_\_\_
  4. Place of birth : \_\_\_\_\_
  5. Gender (tick the appropriate box) : Male  Female
  6. Present address (in block letters) : \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- Telephone : (O) \_\_\_\_\_ (R) \_\_\_\_\_  
 (M) \_\_\_\_\_
- Email : \_\_\_\_\_

7. Permanent address : \_\_\_\_\_
8. Nationality : \_\_\_\_\_
9. Languages known  
( to read, write & speak ) : \_\_\_\_\_
10. Do you belong to SC/ST/BC?  
( if so please specify) : \_\_\_\_\_
11. Have you ever been prosecuted,  
kept under detention or bound  
fined, convicted by court of law ?  
If so, please furnish the details thereof : \_\_\_\_\_
12. Have you applied for any  
other post in this University?  
If yes, indicate the posts applied for : \_\_\_\_\_
13. Have you executed a bond to  
serve your present organization ?  
If so mention the period of bond. : \_\_\_\_\_
14. Particulars of Registration fee : DD No. \_\_\_\_\_ Date \_\_\_\_\_  
Amount \_\_\_\_\_ Drawn on \_\_\_\_\_

### B. ACADEMIC & SERVICE RECORD

15. **Academic Qualifications \*** :  
(Bachelors Degree onwards)

Degree	Degree & Discipline	Institute / University	Year of passing	Major / Minor Fields	Class / Division / GPA	Rank / Medal / Award ( if any)
Bachelor's						
Master's						
Doctoral						

\* Please enclose certified xerox copies of the certificates

**16. Other qualifications \*** :

	Subject	Institute / University	Period		Remarks (if any)
			From Month/year	To Month/year	
(i) Postdoctoral Fellowship					
(ii) Visiting Scientist					
(iii) Additional Degree in related fields					

\* Please enclose certified xerox copies of the certificates

**17. Employment Record & Experience (Starting from Assistant Professor)**

Designation & Scale of Pay	Institution & place of posting	Nature of work*	Period		Duration (Month/year)
			From Month/Year	To Month/year	
Assistant Professor Cadre					
Associate Professor Cadre					
Professor Cadre					
<b>Managerial Service</b>					
Assoc. Director of Research / Associate Dean					
Head of Department / Research Station					
Others (DR, DE, Deans, Registrar, CoE & Admn. Services outside ANGRAU)					

Research / Teaching / Extension / Coordination / Administration

- Candidates possessing the experience outside ANGRAU/APAU have to get their experience certified by the competent authority
- The time spent for Ph.D studies during the employment period must be clearly indicated

**18. Service Experience in the Relevant Field**

- Number of years over the 20 year minimum required period of service \_\_\_\_\_(years)\_\_\_\_\_(months)
- Number of years over the 5 year minimum service as professor/equivalent \_\_\_\_\_(years)\_\_\_\_\_(months)
- National / International assignments on deputation \_\_\_\_\_(years)\_\_\_\_\_(months)

**C. ACHIEVEMENTS & THEIR IMPACT****19. Significant Achievements & their Socio-economic Impact**

Mention five most significant achievements in the relevant field along with their socio-economic impact – in 250 words supported by documents. Mention achievements in aspects under Research/Teaching/Extension (Attach separate sheets).

**20. Other research and academic activities**

- (a) Human resource developed – (Trainer’s training; farmers’ training; development of farmers’ interest groups / commodity interest groups and development oriented SHGs)

Number ( specify ) \_\_\_\_\_

- (b) Research Projects awarded through competitive research grant ( grant exceeding Rs.10 lakhs for a project period of 3-5 years)

Number ( specify ) \_\_\_\_\_

Grant ( range) \_\_\_\_\_

- (c) PG students supervised (Ph.D & M.Sc. as major advisor / co-advisor.

Ph.D. (Major / Co-advisor)\_\_\_\_\_

M.Sc. (Major Advisor) \_\_\_\_\_

- (d) Served as Chairman / Member of Research / Academic / Extension Councils; Review Committees / Task forces; Govt. Commissioned Missions; Consultant at national / international / state levels. ) Specify

Number (specify) \_\_\_\_\_

**21 Publications and IPRs**

(a) Publications:

(i) Number of research papers published \*

- Number published in refereed journals (NAAS rating >3) \_\_\_\_\_
- Number published as first / communicating author \_\_\_\_\_
- Number published as other co-authors \_\_\_\_\_

(ii) Number of Research Reviews / Book Chapters \_\_\_\_\_

(iii) Books authored \_\_\_\_\_

(iv) Books / Proceedings edited \_\_\_\_\_

(v) Number of popular articles \_\_\_\_\_

English \_\_\_\_\_

Telugu \_\_\_\_\_

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- List 10 Best Publications of NAAS rating >3 in the relevant field ( Enclose five sets of reprints )

(b) Patents and other IPRs including copy rights ( with documents in support of

Number ( specify ) \_\_\_\_\_

**22. Recognitions and Awards**

(Please list awards and recognitions received ( if any ) )

- National Award – ( ICAR, CSIR, DST, DBT, Science Academies, ISCA, NG Foundation, etc ) \_\_\_\_\_
- State Award – (State government, University, NG Foundations, etc) \_\_\_\_\_
- Academy Fellowship – ( INSA, INAC – India, NAAS, INSc, APAS and other Professional Societies) \_\_\_\_\_
- International Recognition – ( FAO, UNO, CGIAR Institutes etc. ) \_\_\_\_\_

23. **Managerial capability / Leadership qualities** ( Elaborate your contributions on the following aspects):

- ( Institution building ( strengthening research / extension infrastructure facilities; Major R & D / Extension initiatives; Leadership to undertake coordinate / collaborative / network programmes; Resource generation – both from external and internal resources ; Budget utilization; Human resource development / management; pro-science, pro-scientist, pro-farmer mind set).

24. **Any aspect not mentioned above, which you think will strengthen your claim for this position** ( briefly in 10 lines)

25. **Documents to be enclosed**

1. Date of Birth Certificate
2. Academic Certificates
3. Service Certificates
4. Certificates of Recognition
5. 10 Best Publications (5 sets)
6. Particulars of Demand Draft
7. Any other document of relevance

**CERTIFICATE**

I certify that all the above stated information is correct and complete to the best of my knowledge and belief. I am aware of any circumstances, which may impair my fitness of employment.

Place :

Date:

Signature of the candidate

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Applications of candidates outside ANGRAU should be necessarily forwarded by their controlling authority, failing which they will be rejected.

**FORWARDED BY**

Place:

Date:

Authorized Signatory,  
(with seal)

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## QUALIFICATIONS AND EXPERIENCE OF UNIVERSITY OFFICERS

### 1. DEAN OF AGRICULTURE

#### **ESSENTIAL :**

- a) Bachelors Degree in Agriculture
- b) Master's degree in any specialization of Agriculture
- c) Ph.D. Degree in any of the specializations of Agriculture
- d) A minimum of twenty years of experience in Teaching / Research / Extension in Agricultural Science, out of which atleast five years should be as Professor / Principal Scientist / Associate Director of Research or equivalent cadre.
- e) Significant professional achievements in his / her field of specialization.

#### **DESIRABLE :**

- a) Experience of teaching UG and PG courses and guiding students in research programmes
- b) Knowledge and experience of planning, organizing and administering innovative academic and educational programmes.
- c) Good knowledge of Telugu

#### **NOTE :**

- The tenure of appointment is for a period of 5 years from the date of assumption of charge or till the attainment of 62 years of age whichever is earlier.

## 2. DEAN OF AGRICULTURAL ENGINEERING & TECHNOLOGY

### **ESSENTIAL :**

- a) Bachelor's Degree in Agricultural Engineering
- b) Master's Degree in any specialization of Agricultural Engineering
- c) Ph.D. Degree in any specialization of Agricultural Engineering & Technology.
- d) A minimum of twenty years of experience in teaching/research/extension in Agricultural Engineering out of which at least five years of experience as Professor or its equivalent cadre.
- e) Significant professional achievement in his / her field of specialization by activity.

### **DESIRABLE :**

- a) Experience of Teaching Under-Graduate and Post-Graduate students in the course – credit system.
- b) Knowledge and experience of organizing and administering educational programmes.
- c) Good knowledge of Telugu

### **NOTE :**

- The term of appointment is for a period of 5 years or till incumbent attains the age of 62 years, whichever is earlier.

### 3. DEAN OF HOME SCIENCE

#### **ESSENTIAL :**

- a) Bachelor's degree in Home Science from a recognized University
- b) Master's degree in any discipline of Home Science
- c) Ph.D. degree in any branch of Home Science.
- d) A minimum of twenty years of experience in teaching / research / extension in Home Science, out of which, atleast five years should be as Professor or equivalent cadre.
- e) Significant professional achievements in her field of specialization / activity.

#### **DESIRABLE :**

- a) Experience of teaching Under-Graduate and Post-Graduate Students in the course-credit system in home science
- b) Knowledge and experience of organizing and administering educational programmes in home science
- c) Good knowledge of Telugu

#### **NOTE :**

- The term of appointment is for a period of 5 years or till the incumbent attains the age of 62 years, whichever is earlier.

#### 4. DEAN OF POST GRADUATE STUDIES

##### **ESSENTIAL :**

- a) Bachelors Degree in any branch of Agricultural Sciences
- b) Masters degree in any branch of Agricultural Sciences
- c) Ph.D. Degree in any of the branches of Agriculture Sciences
- d) A minimum of twenty years of experience in teaching / research / extension in Agriculture Sciences out of which atleast five years should be as Professor / Principal Scientist / Associate Director of Research or equivalent cadre.
- e) Significant professional achievement in his / her field of specialization.

##### **DESIRABLE :**

- a) Experience of teaching Post-Graduate students in the courses.
- b) Knowledge and experience of organizing and administering educational programmes.
- c) Working knowledge of Telugu

##### **NOTE :**

- a) Agricultural Sciences include Agriculture, Agricultural Engineering and Home Science
- b) The term of appointment is for a period of 5 years or till the incumbent attains the age of 62 years, whichever is earlier.

## 5. DEAN OF STUDENT AFFAIRS

### **ESSENTIAL :**

- a) Bachelor's degree in any branch of Agricultural Sciences
- b) Masters degree in any branch of Agricultural Sciences
- c) Ph.D. degree in any branch of Agricultural Sciences.
- d) A minimum of twenty years of experience in Teaching / Research / Extension in Agricultural Science, out of which atleast five years should be as Professor / Principal Scientist / Associate Director of Research or equivalent cadre.
- e) Significant professional achievements in his / her field of specialization.

### **DESIRABLE :**

- a) Wide experience of student problems, management and placement.
- b) Training and experience in organizing co-curricular and extra-curricular activities for the students.
- c) Good knowledge of Telugu

### **NOTE :**

- a) Agricultural Sciences include Agriculture, Agricultural Engineering and Home Science
- b) The term of appointment is for a period of 3 years or till the incumbent attains the age of 62 years, whichever is earlier.

## 6. DIRECTOR OF AGRICULTURAL EXPERIMENT STATIONS

### **ESSENTIAL :**

- a) Bachelor's Degree in Agriculture.
- b) Master's Degree in any discipline of Agriculture
- c) Ph.D. Degree in any discipline of Agriculture
- d) A minimum of twenty years of experience in Teaching / Research / Extension in Agriculture, out of which atleast five years should be as Professor/Principal Scientist / Associate Director of Research or equivalent cadre.
- e) Significant professional achievement in his field of specialization.

### **DESIRABLE :**

- a) Experience as part of duties in conducting basic / applied research of high quality as evidenced by published work / technologies developed and guiding PG students.
- b) Knowledge and experience of Planning, Organizing and administering research programme.
- c) Good knowledge of Telugu

### **NOTE :**

- The term of appointment is for a period of 5 years or till the incumbent attains the age of 62 years, whichever is earlier.

## 7. DIRECTOR OF EXTENSION

### **ESSENTIAL** :

- a) Bachelor's degree in any branch of Agricultural Sciences.
- b) Master's Degree in any branch of Agricultural Sciences
- c) Ph.D. Degree any branch of Agricultural Sciences preferably in Agricultural Extension.
- d) A minimum of twenty years of experience in Teaching / Research / Extension in any branch of Agricultural Science out of which at least Five years should be as Professor / Principal Scientist / Associate Director of Research or equivalent cadre.
- e) Significant professional achievements in his/her field of specialization.

### **DESIRABLE** :

- a) Knowledge and experience of planning, organizing and administering extension programmes.
- b) Must have passed SSC or its equivalent examination with Telugu as one of the subjects or should have studied SSC through the medium of Telugu.

### **NOTE** :

- a) Agricultural Sciences include Agriculture, Agricultural Engineering and Home Science
- b) The term of appointment is for a period of 5 years or till the incumbent attains the age of 62 years, whichever is earlier.

## 8. REGISTRAR

### **ESSENTIAL :**

- a) Any recognized post-graduate degree including Agriculture/Agricultural Engineering/Home Science/ Management from a recognized University.
- b) A minimum of 20 years of experience, out of which 5 years of administrative experience in dealing with academic matters/Research and Extension Management/Service matters in a university/Institute of repute in a Department of Central or State Government / Public sector undertaking/ Scientific and Technical Councils like ICAR, CSIR, AICTE, etc.
- c) Preference will be given to the candidates in the Professor Cadre.

### **DESIRABLE:**

- a) Candidates in professor or equivalent cadre with agricultural research/education/extension management background.
- b) Candidates acquainted with government rules and regulations with reference to administrative/financial matters and personnel policies.
- c) Good knowledge of Telugu

### **Notes:**

- The tenure of appointment of Registrar is for a period of 3 years irrespective of a candidates whether from teaching or non-teaching streams
- The tenure is from the date of assumption of charge or till attainment of 60 years of age, whichever is earlier.
- The age of superannuation for the candidates selected from teaching stream will be 62 years and the UGC scale of pay shall be protected. In such case, the tenure of appointment of 3 years is from the date of assumption of charge or till attainment of 62 years age whichever is earlier.



**9. UNIVERSITY LIBRARIAN****ESSENTIAL:**

- a) A Master's degree in Library Science / Information Science / Documentation with at least 55% marks or its equivalent grade of 'B' in the UGC seven points scale and consistently good academic record set out in these Regulations.
- b) At least thirteen years as a Deputy Librarian in a University Library or eighteen year's experience as a College Librarian
- c) Evidence of innovative library service and organization of published work

**DESIRABLE:**

1. M. Phil / Ph.D degree in library science / Information Science / Documentation / achieves and manuscript-keeping.
2. Good knowledge of Telugu

**NOTE:**

The term of appointment is for a period of 5 years or till the incumbent attains the age of 62 years whichever is earlier.

## **10. CONTROLLER OF EXAMINATIONS**

### **ESSENTIAL**

- a. Bachelor's Degree in any branch of Agricultural Sciences
- b. Master's Degree in any branch of Agricultural
- c. Ph.D degree in any branch of Agricultural Sciences
- d. Minimum of twenty years of experience in Teaching / Research / Extension / Administration
- e. At least five years should be as Professor / Principal Scientist / Associate Dean or equivalent rank.

### **DESIRABLE:**

- i) Wide experience in setting & moderating the question papers & conduct of examinations
- ii) Should have the experience in counseling of admissions
- iii) Good knowledge of Telugu

### **NOTE:**

- a) Agricultural Sciences include Agriculture, Agricultural Engineering and Home Science.
- b) The term of appointment is for a period of 3 years or till the incumbent attains the age of 62 years whichever is earlier.

### GENERAL CONDITIONS

1. The University reserves the right not to fill up all or any of the posts advertised.
2. A candidate can apply for any number of posts to which they are eligible. Separate application form should be submitted for each post.
3. The discipline to which the Ph.D degree belongs to shall be decided based on the research work carried out by the candidate for his/her degree.
4. For reckoning the required experience for the post, the experience in the concerned subject or disciplines in Teaching or Extension or Research shall only be considered as relevant experience.
5. Certified copies of degree or provisional certificates and marks sheet / transcripts should be enclosed to the application. The originals should be brought at the time of interview.
6. While filling up of the application
  - i) Under items No.15 & 16 (Meant for details of qualifications) the period of studies should be indicated clearly with date, month and year of joining and leaving studies. If any of the applicants did their M.Sc. or Ph.D. by research, it should be clearly indicated.
  - ii) Under item No. 17 (meant for employment record) the applicant should furnish the details of service rendered by the applicant in different cadres (i.e.) clearly, with date, month and year of appointment and scale of pay and pay drawn and also should indicate awarding of CAS/MERIT PROMOTIONS particulars clearly. The period of study during the service should be indicated clearly.
  - iii) Service rendered outside ANGRAU, if any, should be clearly indicated duly certified by the competent authority.
  - iv) Submit **5 sets of application** along with 10 best Research Publications and other educational within the prescribed date.
7. Applicants working outside ANGRAU should send their applications through proper channel so as to reach the University within the prescribed date.
8. The in-service candidates of ANGRAU may send their advance copy of applications directly within the stipulated date and send another copy through proper channel duly certified by Heads of Stations for the information submitted in the application.

**9. Applicants should appear for interview, when called, at their own cost.**

**10.** Selected candidates will be governed by ANGRAU (conditions of service) Regulations 1965 and such other conditions as may be prescribed by the University from time to time.

The University reserves the right not to fill all or any of the vacancies notified. Prescribed application forms together with full details of qualifications for the posts can be downloaded from the University Website ([www.angrau.ac.in](http://www.angrau.ac.in)). The completed application form in all respects (5sets) along with payment of Rs.1000/- (Rs500/- for SC & ST candidates) through a crossed demand draft drawn on any nationalized bank in favour of **COMPTROLLER, ANGRAU** payable at **GUNTUR** should reach **THE JOINT REGISTRAR, Acharya N.G.Ranga Agricultural University, Administrative Office, Lam, Guntur-522034, A.P. on or before 06.11.2017 by 4.00PM (by Hand/Registered Post/Speed Post).**

**M.SREENIVASA RAO**  
**JOINT REGISTRAR & SECRETARY**