

ACHARYA N.G. RANGA AGRICULTURAL UNIVERSITY
APPLICATION FOR UPGRADATION/PROMOTION UNDER
CAREER ADVANCEMENT SCHEME–2016 FOR
DIRECTORS OF PHYSICAL EDUCATION AND SPORTS OF THE UNIVERSITY
PERFORMANCE BASED APPRAISAL SYSTEM (PBAS)
SELF APPRAISAL REPORT OF THE PERSON UNDER REVIEW
(TO BE FILLED IN BY THE CANDIDATE)

PART-I
GENERAL INFORMATION

(Application proforma is same as that meant for the Teachers and other academic staff of the University)

PART-II
CATEGORY I: TEACHING, TRAINING, COACHING, SPORTS PERSON
DEVELOPMENT AND SPORTS MANAGEMENT ACTIVITIES

(Necessary documentary evidences/certificates must be enclosed by the applicant for each and every aspect. In cases where documentary evidences/certificates are not available, the applicant's involvement should be duly certified by the immediate superior/competent authority)

The self-assessment score should be based on objectively verifiable records

1.1a) Management of physical education & sports program for students (planning, executing and evaluating the policies in physical education & sports)

Year	Details of the Activity	Impact/out-come/benefit	Marks obtained*	Page Number

*5 marks/activity/year for planning of physical education & sports activities;
5 marks/activity/year for formulating and organizing various physical fitness tests etc.;
4 marks/activity/year for identifying and organizing physical fitness programmes

b) Lecture cum practice based athlete/sports classes undertaken as per allotted hours

Year	Details of the Activity	Impact/out-come/benefit	Marks obtained*	Page Number

* 3 marks/activity/year for inspiring the students to participate in sports, gym activities etc.;
3 marks/activity/year for imparting technical know-how (rules, regulations, tricks and tac-tics etc.);
4 marks/activity/year for introduction of new games and sports in the college/University

c) Identifying sports talent and mentoring sports excellence among students

Year	Details of the Activity	Impact/out-come/benefit	Marks obtained*	Page Number

*10 marks/activity/year

Development and maintenance of play fields, purchase and maintenance of sports equipment/facilities

Year	Details of the Activity	Impact/out-come/benefit	Marks obtained*	Page Number

*5 marks/activity/year for the grants received from UGC/Government/Private agencies; Maintenance of various outdoor/indoor sports facilities; Purchase of equipment for outdoor/indoor games; 3 marks/activity/year for planning, maintaining and improving the sports facilities in the University/College

Organizing and conducting sports and games competitions

Year	Details of the competition	Dates and duration	Level(I/N/S/IU/IZ/IC)	Marks obtained*	Page Number

*25 marks for International(I), 20 marks for National(N), 15 marks for State(S),
10 marks for Inter-University(IU), 5 marks for Inter-Zonal(IZ), 3 marks for Inter-college(IC) levels

Extending services, sports facilities and training on holidays to the institutions and organizations

Year	Details of the service/camp	Dates and duration	Details of the trainees	Marks obtained*	Page Number

* 3 marks/activity/year for organizing and remaining present for indoor/out-door/yoga camps during vacation

Upgradation of scientific and technological knowledge in physical education & sports

Year	Details of the Activity	Dates and duration	Marks obtained*	Page Number

*3 marks for coaching camp(s)/special training program(s) in physical education & sports attended for learning of new technology/training methodology; 3 marks/activity/year for introduction of new technology/method(s) in training students and/or staff;

3 marks for obtaining additional certificate, 4 marks for diploma, 5 marks for degree in the related field

Note: other than the eligibility qualifications

CATEGORY II: PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES, RESEARCH AND ACADEMIC CONTRIBUTIONS

(Necessary documentary evidences/certificates must be enclosed by the applicant for each and every aspect. In cases where documentary evidences/certificates are not available, the applicant's involvement should be duly certified by the immediate superior/competent authority)

- Student related co-curricular, extension and field based activities

Year	Details of the Activity	Dates and duration	Impact/out-come/benefit	Marks obtained*	Page Number

*10 marks/year for NSS/NCC officer; 3 marks for cultural activities at college level; 2 marks/activity for organizing subject related events like lectures on special topics, quiz/debate/elocution, essay competition/exhibition, science day celebrations in terms of application to sports/physical education

- Contribution to corporate life and management of the sports units and institution through participation in sports and administrative committees and responsibilities

Year	Details of the Activity	Impact/out-come/benefit	Marks obtained*	Page Number

*2 marks/activity

(Guidelines, marks allotment and application proforma for the remaining aspects under Category-II are same as those meant for the Teachers and other academic staff of the University)

EXPLANATORY NOTES FOR MARKS ALLOCATION

CATEGORY I: TEACHING, TRAINING, COACHING, SPORTS PERSON DEVELOPMENT AND SPORTS MANAGEMENT ACTIVITIES

(Necessary documentary evidences/certificates must be enclosed by the applicant for each and every aspect. In cases where documentary evidences/certificates are not available, the applicant's involvement should be duly certified by the immediate superior/competent authority)

The self-assessment score should be based on objectively verifiable records

1. a) Management of physical education & sports program for students (planning, executing and evaluating the policies in physical education & sports) – Planning of physical education & sports activities (5 marks/activity/year); Formulating and organizing various physical fitness tests etc. (5 marks/activity/year); Identifying and organizing physical fitness programmes (4 marks/activity/year)
- b) Lecture cum practice based athlete/sports classes undertaken as per allotted hours – Inspiring the students to participate in sports, gym activities etc. (3 marks/activity/year); imparting technical know-how (rules, regulations, tricks and tac-tics etc.) (3 marks/activity/year); Introduction of new games and sports in the college/University (4 marks/activity/year)
- c) Identifying sports talent and mentoring sports excellence among students (10 marks/activity/year)
2. Development and maintenance of play fields, purchase and maintenance of sports equipment/facilities – Grants received from UGC/Government/Private agencies; Maintenance of various outdoor/indoor sports facilities; Purchase of equipment for outdoor/indoor games (5 marks/activity/year); planning, maintaining and improving the sports facilities in the University/College (3 marks/activity/year)
3. Organizing and conducting sports and games competitions at the International (25 marks)/National (20 marks)/State (15 marks)/Inter-University (10 marks)/Inter-Zonal (5 marks)/Inter-college (3 marks) levels
4. Extending services, sports facilities and training on holidays to the institutions and organizations – Organizing and remaining present for indoor/out-door/yoga camps during vacation (3 marks/activity/year)
5. Upgradation of scientific and technological knowledge in physical education & sports – coaching camp(s)/special training program(s) in physical education & sports attended for learning of new technology/training methodology (3 marks); introduction of new technology/method(s) in training students and/or staff (3 marks/activity/year); Any additional certificate (3 marks)/diploma (4 marks)/degree (5 marks) obtained in the related field (*other than the eligibility qualifications*)

CATEGORY II: PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES, RESEARCH AND ACADEMIC CONTRIBUTIONS

(Necessary documentary evidences/certificates must be enclosed by the applicant for each and every aspect. In cases where documentary evidences/certificates are not available, the applicant's involvement should be duly certified by the immediate superior/competent authority)

- Student related co-curricular, extension and field based activities – NSS/NCC officer (10 marks/year); cultural activities at college level (3 marks); organizing subject related events like lectures on special topics, quiz/debate/elocution, essay competition/exhibition, science day celebrations in terms of application to sports/physical education (2 marks/activity)

- Contribution to corporate life and management of the sports units and institution through participation in sports and administrative committees and responsibilities (2 marks/activity)

(Guidelines, marks allotment and application proforma for the following aspects is same as that meant for the Teachers and other academic staff of the University)

- Involvement in various activities as committee members, maintenance/verification of stocks etc.
- Participation in seminars, conferences, short-term training courses, workshops etc.
- Membership in scientific societies or associations
- Orientation courses/Refresher courses/Research methodology/Training/Teaching-Learning-Evaluation Technology/Soft skills programs/Faculty development programmes etc. attended/organized
- Resource person/guest lectures, being invited for coaching at state/national level
- Publications
- Sponsored Research Projects – carried out/ongoing
- Research guidance – M.Phil.or equivalent, Ph. D.
- Peer recognition – Awards, Honours/chairperson for technical sessions/lead speaker/invited speaker/key note address etc.

Note:

- Furnish a detailed list of activities under each of the above categories, year wise, along with necessary supporting documents duly certified by the concerned authority separately*
- Furnish the details only for the assessment period*
- Candidate shall mention the score/marks (self-assessment) in each column of the category, based on the truthful data and the evidences/certificates etc.*
- Candidate shall mention the score/marks (self-assessment) in each column of the category, even if exceeds the maximum score in the category*
- Any other information beyond the above proforma may be given as special attachment with necessary details*