



ACHARYA N.G.RANGA AGRICULTURAL UNIVERSITY
Agricultural Research Station, Seethampeta-532443, Parvathipuram Manyam District,
Andhra Pradesh

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Tender No.A1/Agril.Operation/ARS/STMP/2025 Dated: 06.10.2025

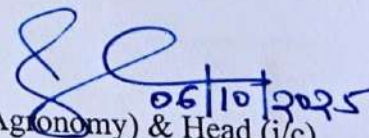
**TENDER NOTIFICATION FOR PROVIDING WORK ON CONTRACT BASIS FOR
AGRICULTURAL OPERATIONS TO THE AGRICULTURAL RESEARCH STATION,
SEETHAMPETA FOR A PERIOD OF 180 DAYS FROM 17.10.2025 TO 31.03.2026 DURING
THE FINANCIAL YEAR 2025-26.**

Sealed tenders are invited from reputed contractors having license with labour department registered with central excise department and having EPF and ESI No. experience in the similar field for providing Agricultural workers on work done on work contract basis by paying the wages to each worker as per minimum wages Act and orders issued by the Govt. or University from time to time to Agricultural Operations at Agricultural Research Station, Seethampeta. Tender forms, terms and conditions can be obtained from the University website www.angrau.ac.in or from the Office of Senior Scientist & Head, ARS, Seethampeta.

The sealed tender in prescribed **Tender form** duly filled along with E.M.D. for Rs.25,000/- (Rupees Twenty five thousand only) through Demand Draft in favour of "**Senior Scientist and Head, ARS, Seethampeta**" duly super scribing on the cover "**Tender for providing work on contract basis for Agricultural Operations**" and the name of the firm should be mentioned on the envelope, must reach to the office of the Senior Scientist and Head, ARS, Seethampeta on or before **15.10.2025** up to **04.00 P.M.** A sealed tender box for bidder, who intend to deposit the tender form, will be placed in the chamber of the Senior Scientist and Head, ARS, Seethampeta till 15.10.2025 up to 04.00 P.M. Tender form submitted thereafter will not be considered.

The tender will be opened on **16.10.2025 at 11.00 AM** in the chamber of the Senior Scientist and Head, ARS, Seethampeta by the tender opening committee in the presence of bidders who intend to participate.

The bidders are requested to submit the filled tender form and all Annexures along with copies of relevant information duly self-attested by bidders with seal in sealed cover.


Scientist (Agronomy) & Head (i/c)
Agricultural Research Station
Seethampeta – 532 443

ISSUED TO

**ACHARYA N.GRANGA AGRICULTURAL UNIVERSITY
AGRICULTURAL RESEARCH STATION: SEETHAMPETA**

**TENDER FORM FOR PROVIDING WORK ON CONTRACT BASIS FOR
AGRICULTURAL OPERATIONS**

Sl.No.	Item	Description
01	Department Names	Agricultural Research Station, Seethampeta
02	File Numbers	(a)Circular Memo No.00174/Lab/2025, dt.26.09.2025 of the Registrar, ANGRAU, Guntur. (a)This office Tender No.A1/Agril.Operation /ARS /STMP/ 2025 Dated: 06.10.2025.
03	Tender Subject	Invited sealed tenders for Agricultural Workers work done on work contract basis for Agril. Operations.
04	Sealed tender submission start date	06.10.2025 (By hand / Registered Post) to the O/o the Senior Scientist & Head, Agricultural Research Station, Seethampeta-532443, Parvathipuram Manyam Dist.
05	Sealed tender submission end date	15.10.2025 (04.00 PM)
06	Place of Sealed Tender opening at	Chamber of Senior Scientist and Head, ARS, Seethampeta on 16.10.2025 (11.00 AM) .
07	Name of the Agency	
08	Full address of the Agency with Pin No.	
09	Phone No./Mobile No./Email Address of the Agency	
10	Date of Registration of the Agency with the appropriate authority (Please enclose an attested copy of the Registration).	
11	Validity of Registration i.e., the date up to which the Registration is valid	
12	EPF Code No. (Enclose attested copy for proof) of the Agency.	
13	ESI Code No. (Enclose attested copy for proof) of the Agency.	
14	PAN (Enclose attested copy for proof)	

P.T.O

15	Please specify as to whether bidder is a sole proprietor/Partnership, address and Telephone/ Mobile No. of Directory / Partners should be specified. (If necessary, use separate sheet).	
16	Experience in providing Agril. Operations	
17	Other information if any	
18	A) Rate for Agril. Operations wage per person: Rs.394/- per man day.	* Rs.394/- per man day (Not exceeding Rs.10,200/- per month)
	B) Rate for Watch & ward Rs.522/- per man day .	*Rs.522/- per man day (Not exceeding Rs.13,500/- per month)
	Employees Provident Fund (EPF) @ %	
	Employees State Insurance (ESI) @ %	
	Service charges proposed by the agency (Need to be quoted by the Agency):	
The service charges should be inclusive of Income tax of 2% etc. as applicable from time to time payable by Agency to the central / State Govt. on gross amount of the bill.		
19	E.M.D Particulars	D.D No. _____ , Date _____ Amount _____ & Name of the Bank _____
20	<u>Declaration by the contractor:-</u> This is to certify that I/We before signing and quoting this tender have read and fully understood the contents of Annexures of I, II, III & IV attached herewith. I/We undertake myself/ourselves to abide the contents in the above annexures. (Signature of bidder) Name: _____ Designation: _____ TelephoneNo.: _____ (Office) TelephoneNo. _____ (Residence)	

Note: the points from 7 to 20 should be filled by the Tenderer Agency.

***The wages mentioned in the S.No.18 as per the University Proc.No.87/Lab/2023, dated: 19.05.2023 of the Registrar, ANGRAU, Guntur.**

ANNEXURE- I

TENDER DOCUMENTS FOR WORK ON CONTRACT BASIS FOR AGRICULTURAL OPERATIONS AT ARS, SEETHAMPETA.

(The tenderer is required to print the following under taking on his/her letter head with dated signature, seal and submit along with the tender)

1. I/We undertake to execute the works as mentioned for Agricultural works as per the Agricultural Operations schedule (Mentioned in Annexure – II) without fail.
2. I/We are ready to execute the contract with effect from the date stipulated by Agricultural Research Station, Seethampeta and sign the contract agreement on non-judicial stamp paper of specified value.
3. I/We further undertake that I/We follow all the statutory rules like minimum wages Act, EPF Act, ESI Act etc. applicable to contract labour and we will be responsible for any labour problems arising out of rules as specified by the appropriate Govt. authority from time to time.
4. I/We undertake to furnish a E.M.D. of Rs. 25,000/- (Rupees Twenty five thousand only) which is to be retained by ANGRAU for the entire period of contract which shall be refunded only after the satisfactory expiry of the services provided by us within three months. The E.M.D. will not-carry any interest.
5. I/We will abide by all the terms and conditions laid down by the Senior Scientist & Head, ARS, Seethampeta.

Place

Date

Signature

Name

Designation

Address

Seal

ANNEXURE –II**Tender documents for providing Agril. Workers work done on work contract basis schedule**

(Should be filled in on the printed letter head of the tenderer with date, signature and seal and submit along with the tender form)

AGRICULTURAL OPERATIONS SCHEDULE

**Number of workers to be engaged for each agricultural operations at ARS, Seethampeta
(17.10.2025 to 31.03.2026)**

COST OF LABOUR IN RICE SEED PRODUCTION/ACRE

S.No	Name of the operation	Number of labour to be engaged for each operation per acre
Kharif, 2025		
1	Spraying (4 times)	8
2	Roughing/ purity	10
3	Harvesting, Bagging, Threshing, Drying	50
GRAND TOTAL		68

COST OF LABOUR IN RICE EXPERIMENTS/ACRE

S.No	Name of the operation	Number of labour to be engaged for each operation per acre
Kharif, 2025		
1	Spraying (2 times)- Plant protection	4
2	Assistance in data recording	15
3	Harvesting, Bundling, Carrying, Threshing, Winnowing, Drying and Bagging	25
TOTAL		44

COST OF LABOUR REQUIREMENT IN MILLETS EXPERIMENTS/ACRE

S.No	Name of the operation	Number of labour to be engaged for each operation per acre
Kharif, 2025		
1	Assistance in data recording	8
2	Harvesting, Bundling, Carrying, Threshing, Winnowing, Drying and Bagging	15
Total:-		23

COST OF LABOUR IN PULSES SEED PRODUCTION/ACRE

S.No	Name of the operation	Number of labour to be engaged for each operation per acre
Rabi, 2025		
1	Sowing	1
2	Spraying of foliar sprays (3 times)	2
3	Irrigation	2
4	Plant protection sprays (3 times)	6
5	Harvesting	10
6	Transport & Threshing	4
7	Winnowing, Drying, Processing and Bagging	5
GRAND TOTAL		30

COST OF LABOUR IN SUNHEMP SEED PRODUCTION/ACRE

S.No	Name of the operation	Number of labour to be engaged for each operation per acre
Rabi, 2025		
1	Sowing	1
2	Spraying of foliar sprays (3 times)	2
3	Irrigation	2
4	Plant protection sprays (3 times)	6
5	Harvesting	15
6	Transport	8
7	Winnowing, Drying, Processing and Bagging	5
GRAND TOTAL		39

COST OF LABOUR IN RICE FALLOW MAIZE EXPERIMENT/ACRE

S.No	Name of the operation	Number of labour to be engaged for each operation per acre
Rabi, 2025		
1	Sowing	10
2	Fertilizer application	3
3	Spraying plant protection (3 times)	6
4	Irrigation	5
5	Weeding	10
6	Harvesting and transportation	10
GRAND TOTAL		44

IFS unit, Cattle grazing, office premises and other farm maintenance, Watch and ward (180 days w.e.f. 17.10.2025)

S.No	Name of the operation	Number of labour to be engaged for each operation per acre
1	Watch & ward	360
2	Maintenance of IFS unit and cattle grazing	240
3	Farm maintenance (General cleaning and farm beautification around office premises, roads, farm boundaries and Buildings etc), Brush cutter, cleaning field bunds, maintenance of irrigation motors, godowns	300
	Total	900


Scientist (Agronomy) & Head (i/c)
ARS, Seethampeta

Note:

- The contractor must be able to provide the labour on work contract based on forecast.
- The contractor is responsible for noting down the forecast of labour in previous day and allotment of labour to different sections on the next day and for daily supervision of works.
- The requirement of Agricultural workers and Agricultural supervisor for the works mentioned in **Other Agricultural Operations will be engaged** on need bases.

Note

Minimum wages of Rs. 394/-person/per day for Agricultural Worker (Limited to Rs.10,200/- per month) & Rs. 522/- person/per day for Watch & ward (Limited to Rs.13,500/- per month) has been sanctioned vide Proceeding No.87/Lab/2023,Dated:19.05.2023 of the Registrar, ANGRAU, Lam, Guntur.

Note:-The service charges should be inclusive of Income tax of 2% etc. as applicable from time to time payable by contractor to the central / State Govt. on gross amount of the bill.

I / We agree to supply the Agricultural Workers as per the above schedule on work done on work contract basis for the period of 17.10.2025 to 31.03.2026 as per Minimum Wages Act and the rules existing from time to time including EPF, ESI, I.T., Service charges, other administrative charges etc. and all statutory obligations and relief of guards.

Signature

Name

Designation

Address

Seal

Annexure-III

TENDER DOCUMENTS FOR PROVIDING WORK ON CONTRACT BASIS FOR VARIOUS AGRICULTURAL OPERATIONS

TERMS & CONDITIONS

1. The successful tenderer shall abide by the terms and conditions as stipulated by Agricultural Research Station, Seethampeta here in after called as "ARS, Seethampeta" from time to time.
2. The Work on Contract shall be for 180 days from 17.10.2025 to 31.03.2026 (one season (i.e. Kharif/Rabi), from the date of assumption of charge and shall terminate at any time without any notice.
3. The valid registration shall cover the entire period of contract.
4. Taxes if any to be paid to the Government of Andhra Pradesh/Govt. of India as the case may be are to be borne by the Agency only.
5. In case of any accident or any injury sustained by any workmen engaged in the performance of the work relating to the contract, all expenditure shall be borne by the Agency/Firm and the Agricultural Research Station, Seethampeta will not undertake any responsibility on this.
6. No conditional tender will be accepted.
7. The Agency/Firm having any relatives working in the Agricultural Research Station, Seethampeta at any level can not submit the tenders.
8. Bank statements for the last 2 years have to be furnished.
9. The successful tenderer shall abide by the terms and conditions as stipulated by the ANGRAU, Administrative Office, Guntur and the Agricultural Research Station, Seethampeta from time to time.
10. The successful tenderer shall furnish an indemnity bond.
11. The Senior Scientist & Head, Agricultural Research Station, Seethampeta will have every right to increase or decrease the strength of the Agricultural workers as per the requirement from time to time and the successful tenderer shall not have any objections for such demand from the Agricultural Research Station, Seethampeta.
12. The Agency shall produce the income tax clearance certificate along with tender for the last 3 years.
13. The Agricultural Research Station, Seethampeta shall have the right on the EMD furnished by the Agency and shall be refunded to the successful agency (with no interest) after successful completion of the contract period duly deducting the losses if any incurred during the contract period.
14. The Agency or it's authorized representative shall invariably meet the Senior Scientist & Head, Agricultural Research Station, Seethampeta atleast once in fortnight to have a review.
15. The courts situated in Palakonda, Parvathipuram Manyam District have exclusive jurisdiction in case of any dispute arising out of this agreement.
16. Corrections if any, must be attested. All amounts shall be indicated both in words as well as in figures. Where there is a difference between the amount quoted in words and figures, the amount quoted in words shall prevail.
17. In the event of any question, dispute or difference arising under these conditions or any conditions contained in the Work Order or in connection with this contract, the same shall be referred to the sole arbitration of the ANGRAU, Agricultural Research Station, Seethampeta or some other person appointed by it. The award of the arbitrator shall be final and binding on the parties to this contract.

18. The University reserves the right to forfeit the EMD of Agency on account of premature withdrawal from the tenderer. The decision of the Senior Scientist & Head of the Agricultural Research Station, Seethampeta shall be final in this regard.
19. The Agency shall not claim any amount more than the amount fixed by way of agreement by the competent authority.
20. The Agency will have to ensure satisfactory standards of its employee competence, conduct, cleanliness and integrity. Neglect of duties, undesirable act, misbehaviour and consumption of alcohol while in duty etc., shall be viewed seriously.
21. The Agency shall not transfer or assign sub-contract to any other party.
22. This Institute shall not be liable to pay and allowance, salary or any other amount under any law in force for the staff engaged by the Agency. The Agricultural Research Station, Seethampeta shall also not liable for breach of any OPERATIONS laws or any other laws in force by the Agency or the persons deployed on duty. The Agency to whom the contract is given will not be entitled to any other allowances or benefits which are not included.
23. This Institute shall not be liable for any illegal action or omission made by the staff of the Agency. In case of any loss of damage to the Agricultural Research Station, Seethampeta on account of any act, omission, negligence on the part of the Agency and or its representative etc., in handling of the duties/functions entrusted or otherwise or on account of breach, omission, failure or negligence on the part of the agency or it's agents/representatives in the compliance of provisions thereof or in carrying out, executing, doing, performing or fulfilling any of its obligations or operations hereunder, the Agency shall be liable to make, good such loss or damage determined by the Agricultural Research Station, Seethampeta and shall not be open to any question by the Agency.
24. Once a Bid approved by the Undersigned, there is no changes in financial commitments during the financial year 2025-26.
25. The Agricultural Research Station, Seethampeta may recover such, amount or loss of damage from the Agency's bills which may become due and payable to the Agency in terms thereof from the Agricultural Research Station, Seethampeta. If the amount of such loss or damage is not recovered or paid by the Agency forthwith on demand, the Agency shall be liable to pay the said amount with interest @ 18% per annum thereon from the date of demand till the date of actual payment.
26. The Agency is required to comply with all the legal liabilities and if the Agency is found failing to comply the provisions of various acts applicable, the Agricultural Research Station, Seethampeta can ask for the records for inspection and the Agency is required to comply with all the liabilities to be discharged and in case of any failure on the part of the Agency, the Agricultural Research Station, Seethampeta shall withhold payment of its bill.
27. The terms and conditions of this tender shall be part and parcel of the Agreement to be executed by the person or institution whose tender is accepted.
28. The person or institution who submits their offer must have office in Seethampeta and must inform the Agricultural Research Station, Seethampeta about the address of the registered office, telephone numbers etc., All correspondence shall be addressed to that office and it is deemed to have been received by the Agency.
29. The Agricultural Research Station, Seethampeta will have privatised Agreement with the Agency only and will give instructions to it and will have nothing to do or be concerned with the conditions of employment of the workers working for the Agency.
30. The Agricultural Research Station, Seethampeta will not retain any control on payment or the manner of the discharge, dismissal or retrenchment or re-employment of the workers engaged/employed by the Agency.

31. In case, the Agency or it's workers are allowed to work at the premises of the Agricultural Research Station, Seethampeta, the Agency will have no right or lien whatsoever upon the premises and the Agency and it's workers will move out of the premises at instance of the Agricultural Research Station, Seethampeta.
32. The Agricultural Research Station, Seethampeta will not in any manner be responsible for any act, omission or service charge of the workers engaged by the Agency and no claim in this respect will lie against the Agricultural Research Station, Seethampeta. If any such claim is made against the Agricultural Research Station, Seethampeta by any worker or his heirs engaged/employed by the Agency, which the Agricultural Research Station, Seethampeta is obliged to discharge by virtue of any statute or any provision of law and rules due to mere fact of the workers of the Agency working at the Agricultural Research Station, Seethampeta premises or otherwise, the Agency will be liable to indemnify/reimburse to the Agricultural Research Station, Seethampeta all the money paid in addition to the expenses incurred by him/her.
33. The Agreement can be terminated even before the stipulated period by either party by giving the other one months notice in writing.
34. List of records to be maintained by the Agency for operations in the Agricultural Research Station, Seethampeta farm should be produced to the Agricultural Research Station, Seethampeta. These records are subject to scrutiny/inspection by the authorized officers of the Agricultural Research Station, Seethampeta.
35. The Agricultural Research Station, Seethampeta reserves the right to terminate the contract after giving notice in case of breach of any terms and conditions of the tender.
36. The Agricultural Research Station, Seethampeta reserves the right to reject any or all the tenders received without assigning any reason whatsoever.
37. The tenders received after the last date either due to postal delay or due to any other reason will not be considered.
38. The Agricultural Research Station, Seethampeta shall also reserve the right to demand the change of personnel if their services are not found to be satisfactory in addition to levying penalties as per the terms and conditions of this agreement. If the service continues to be unsatisfactory, the Agricultural Research Station, Seethampeta shall exercise its right to not only recover the damages but also to terminate the Agreement and replace the service provider.
39. Terms and Conditions are subject to modifications of the University from time to time and the same will be implemented without assigning any reasons.