



ACHARYA N.G. RANGA AGRICULTURAL UNIVERSITY
DISTRICT AGRICULTURAL ADVISORY AND TRANSFER OF TECHNOLOGY
CENTRE, PADERU, ALLURI SITARAMARAJU DISTRICT - 531024

ANGRAU

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Phone: 9550506498

Tender No.1/A/Agril. workers/DAATTC Paderu/2025, Dated: 18.11.2025

TENDER NOTIFICATION FOR PROVIDING WORK ON CONTRACT BASIS
FOR AGRICULTURAL WORKERS TO THE DAATT CENTRE, PADERU FOR A
PERIOD FROM 01.12.2025 TO 31.03.2026 DURING THE FINANCIAL YEAR 2025-26.

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Sealed tenders are invited from reputed contractors having license with labour department registered with central excise department and having EPF and ESI No. experience in the similar field for providing Agricultural workers on work done on work contract basis by paying the wages to each worker as per minimum wages Act and orders issued by the Govt. or University from time to time to Agricultural Workers at DAATT Centre, Paderu. Tender forms, terms and conditions can be obtained from the University website www.angrau.ac.in or from the Senior Scientist & Coordinator, DAATT Centre, Paderu.

The sealed tender in prescribed Tender form duly filled along with E.M.D. for Rs.25,000/- (Rupees Twenty five thousand only) through Demand Draft in favour of "Coordinator, DAATTC, Paderu" duly super scribing on the cover "Tender for providing work on contract basis for Agricultural Workers" and the name of the firm should be mentioned on the envelope, must reach to the office of the Senior Scientist & Coordinator, DAATT Centre, Paderu on or before 28.11.2025 up to 04.00 P.M. A sealed tender box for bidder, who intend to deposit the tender form, will be placed in the chamber of the Senior Scientist & Coordinator, DAATTC, Paderu till 28.11.2025 up to 04.00 P.M. Tender form submitted thereafter will not be considered.

The tender will be opened on 29.11.2025 at 11.00 AM in the chamber of the Senior Scientist & Coordinator, DAATTC, Paderu by the tender opening committee in the presence of bidders who intend to participate.

The bidders are requested to submit the filled tender form and all Annexures along with copies of relevant information duly self-attested by bidders with seal in sealed cover.

Pradeep
COORDINATOR
DAATT CENTRE, PADERU
18/11/2025

ISSUED TO

ACHARYA N.GRANGA AGRICULTURAL UNIVERSITY
DISTRICT AGRICULTURAL ADVISORY AND TRANSFER OF TECHNOLOGY
CENTRE, PADERU, ALLURI SITARAMA RAJU DISTRICT

TENDER FORM FOR PROVIDING WORK ON CONTRACT BASIS FOR
AGRICULTURAL WORKERS

Sl.No.	Item	Description
01	Department Names	District Agricultural Advisory and Transfer of Technology Centre, Paderu
02	File Numbers	(a)Memo No.2763929/Lab/2025, dt:14.11.2025 of the Registrar, ANGRAU, Guntur. (a)This office Tender No.A/01/Agril.workers/DAATTC Paderu/ 2025, Dated:18.11.2025.
03	Tender Subject	Invited sealed tenders for Agricultural Workers (Office Subordinate and Messenger) work done on work contract basis
04	Sealed tender submission start date	18.11.2025 (By hand / Registered Post) to the O/o the Senior Scientist & Coordinator, DAATTC, Paderu, Alluri Sitarama Raju district – 531024.
05	Sealed tender submission end date	28.11.2025 (04.00 PM)
06	Place of Sealed Tender opening at	Chamber of Senior Scientist & Coordinator, DAATTC, Paderu, Alluri Sitarama Raju district – 531024 on 29.11.2025 (11.00 AM)
07	Name of the Agency	
08	Full address of the Agency with Pin No.	
09	Phone No./Mobile No./Email Address of the Agency	
10	Date of Registration of the Agency with the appropriate authority (Please enclose an attested copy of the Registration).	
11	Validity of Registration i.e., the date up to which the Registration is valid	
12	EPF Code No. (Enclose attested copy for proof) of the Agency.	
13	ESI Code No. (Enclose attested copy for proof) of the Agency.	
14	PAN (Enclose attested copy for proof)	

P.T.O

15	Please specify as to whether bidder is a sole proprietor/Partnership, address and Telephone/ Mobile No. of Directory / Partners should be specified. (If necessary, use separate sheet).	
16	Experience in providing Agril. Workers	
17	Other information if any	
18	Rate for Agril. Workers wage per person: Rs.394/- per man day.	* Rs.394/- per man day (Not exceeding Rs.10,200/- per month)
	Employees Provident Fund (EPF) @ %	
	Employees State Insurance (ESI) @ %	
	Service charges proposed by the agency (Need to be quoted by the Agency):	
	The service charges should be inclusive of Income tax of 2% etc. as applicable from time to time payable by Agency to the central / State Govt. on gross amount of the bill.	
19	E.M.D Particulars	D.D No. _____, Date _____ Amount _____ & Name of the Bank _____
20	<u>Declaration by the contractor:-</u> This is to certify that I/We before signing and quoting this tender have read and fully understood the contents of Annexures of I, II, III & IV attached herewith. I/We undertake myself/ourselves to abide the contents in the above annexures. (Signature of bidder) Name:_____ Designation:_____ TelephoneNo.:_____(Office)TelephoneNo._____(Residence)	

Note: The points from 7 to 20 should be filled by the Tenderer Agency.

***The wages mentioned in the S.No.18 as per the University Proc.No.87/Lab/2023, dated: 19.05.2023 of the Registrar, ANGRAU, Guntur.**

ANNEXURE- I

TENDER DOCUMENTS FOR WORK ON CONTRACT BASIS FOR AGRICULTURAL WORKERS AT DAATT CENTRE, PADERU.

(The tenderer is required to print the following under taking on his/her letter head with dated signature, seal and submit along with the tender)

UNDERTAKING

1. I/We undertake to execute the works as mentioned for Agricultural works as per the Agricultural Workers schedule (Mentioned in Annexure – II) without fail.
2. I/We are ready to execute the contract with effect from the date stipulated by DAATT Centre, Paderu and sign the contract agreement on non-judicial stamp paper of specified value.
3. I/We further undertake that I/We follow all the statutory rules like minimum wages Act, EPF Act, ESI Act etc. applicable to contract labour and we will be responsible for any labour problems arising out of rules as specified by the appropriate Govt. authority from time to time.
4. I/We undertake to furnish a E.M.D. of Rs. 25,000/- (Rupees Twenty five thousand only) which is to be retained by ANGRAU for the entire period of contract which shall be refunded only after the satisfactory expiry of the services provided by us within three months. The E.M.D. will not-carry any interest.
5. I/We will abide by all the terms and conditions laid down by the Senior Scientist & Coordinator, DAATT Centre, Paderu.

Place :

Date :

Signature

Name

Designation

Address

Seal

ANNEXURE –II

Tender documents for providing Agril. Workers work done on work contract basis schedule

(Should be filled in on the printed letter head of the tenderer with date, signature and seal and submit along with the tender form)

AGRICULTURAL WORKERS SCHEDULE

S.No	Name of the work	Number of persons required
1	Agricultural worker (Office Subordinate)	01
2	Agricultural worker (Messenger)	01

Note:

1. Minimum wages of **Rs. 394/-person/per day for Agricultural Worker (Limited to Rs.10,200/- per month)** has been sanctioned vide Proceeding No.87/Lab/2023,Dated:19.05.2023 of the Registrar, ANGRAU, Lam, Guntur.
2. The service charges should be inclusive of Income tax of 2% etc. as applicable from time to time payable by contractor to the central / State Govt. on gross amount of the bill.

I / We agree to supply the Agricultural Workers as per the above schedule on work done on work contract basis for the period of 01.12.2025 to 31.03.2026 as per Minimum Wages Act and the rules existing from time to time including EPF, ESI, I.T., Service charges, other administrative charges etc. and all statutory obligations and relief of guards.

Signature

Name

Designation

Address

Seal

Annexure-III

TENDER DOCUMENTS FOR PROVIDING WORK ON CONTRACT BASIS FOR VARIOUS AGRICULTURAL WORKERS

TERMS & CONDITIONS

1. The successful tenderer shall abide by the terms and conditions as stipulated by DAATT Centre, Paderu here in after called as “DAATT Centre, Paderu” from time to time.
2. The Work on Contract shall be from 01.12.2025 to 31.03.2026 from the date of assumption of charge and shall terminate at any time without any notice.
3. The valid registration shall cover the entire period of contract.
4. Taxes if any to be paid to the Government of Andhra Pradesh/Govt. of India as the case may be are to be borne by the Agency only.
5. In case of any accident or any injury sustained by any workmen engaged in the performance of the work relating to the contract, all expenditure shall be borne by the Agency/Firm and DAATT Centre, Paderu will not undertake any responsibility on this.
6. No conditional tender will be accepted.
7. The Agency/Firm having any relatives working in the DAATT Centre, Paderu at any level can not submit the tenders.
8. Bank statements for the last 2 years have to be furnished.
9. The successful tenderer shall abide by the terms and conditions as stipulated by the ANGRAU, Administrative Office, Guntur and the DAATT Centre, Paderu from time to time.
10. The successful tenderer shall furnish an indemnity bond.
11. The Senior Scientist & Coordinator, DAATT Centre, Paderu will have every right to increase or decrease the strength of the Agricultural workers as per the requirement from time to time and the successful tenderer shall not have any objections for such demand from the DAATT Centre, Paderu.
12. The Agency shall produce the income tax clearance certificate along with tender for the last 3 years.
13. The DAATT Centre, Paderu shall have the right on the EMD furnished by the Agency and shall be refunded to the successful agency (with no interest) after successful completion of the contract period duly deducting the losses if any incurred during the contract period.
14. The Agency or it's authorized representative shall invariably meet the Senior Scientist & Coordinator, DAATT Centre, Paderu atleast once in fortnight to have a review.
15. The courts situated in Paderu, Alluri Sitaramaraju District have exclusive jurisdiction in case of any dispute arising out of this agreement.

16. Corrections if any, must be attested. All amounts shall be indicated both in words as well as in figures. Where there is a difference between the amount quoted in words and figures, the amount quoted in words shall prevail.
17. In the event of any question, dispute or difference arising under these conditions or any conditions contained in the Work Order or in connection with this contract, the same shall be referred to the sole arbitration of the ANGRAU, DAATT Centre, Paderu or some other person appointed by it. The award of the arbitrator shall be final and binding on the parties to this contract.
18. The University reserves the right to forfeit the EMD of Agency on account of premature withdrawal from the tenderer. The decision of the Senior Scientist & Coordinator of the DAATT Centre, Paderu shall be final in this regard.
19. The Agency shall not claim any amount more than the amount fixed by way of agreement by the competent authority.
20. The Agency will have to ensure satisfactory standards of its employee competence, conduct, cleanliness and integrity. Neglect of duties, undesirable act, misbehaviour and consumption of alcohol while in duty etc., shall be viewed seriously.
21. The Agency shall not transfer or assign sub-contract to any other party.
22. This Institute shall not be liable to pay and allowance, salary or any other amount under any law in force for the staff engaged by the Agency. The DAATT Centre, Paderu shall also not liable for breach of any operations laws or any other laws in force by the Agency or the persons deployed on duty. The Agency to whom the contract is given will not be entitled to any other allowances or benefits which are not included.
23. This Institute shall not be liable for any illegal action or omission made by the staff of the Agency. In case of any loss of damage to the DAATT Centre, Paderu on account of any act, omission, negligence on the part of the Agency and or its representative etc., in handling of the duties/functions entrusted or otherwise or on account of breach, omission, failure or negligence on the part of the agency or it's agents/representatives in the compliance of provisions thereof or in carrying out, executing, doing, performing or fulfilling any of its obligations or operations hereunder, the Agency shall be liable to make, good such loss or damage determined by the DAATT Centre, Paderu and shall not be open to any question by the Agency.
24. Once a Bid approved by the Undersigned, there is no changes in financial commitments during the financial year 2025-26.
25. The DAATT Centre, Paderu may recover such, amount or loss of damage from the Agency's bills which may become due and payable to the Agency in terms thereof from the DAATT Centre, Paderu. If the amount of such loss or damage is not recovered or paid by the Agency forthwith on demand, the Agency shall be liable to pay the said amount with interest @ 18% per annum thereon from the date of demand till the date of actual payment.
26. The Agency is required to comply with all the legal liabilities and if the Agency is found failing to comply the provisions of various acts applicable, the DAATT Centre, Paderu can ask for the records for inspection and the Agency is required to comply with all the liabilities to be discharged and in case of any failure on the part of the Agency, the DAATT Centre, Paderu shall withhold payment of its bill.
27. The terms and conditions of this tender shall be part and parcel of the Agreement to be executed by the person or institution whose tender is accepted.

28. The person or institution who submits their offer must have office in Paderu and must inform the DAATT Centre, Paderu about the address of the registered office, telephone numbers etc., All correspondence shall be addressed to that office and it is deemed to have been received by the Agency.
29. The DAATT Centre, Paderu will have privatised Agreement with the Agency only and will give instructions to it and will have nothing to do or be concerned with the conditions of employment of the workers working for the Agency.
30. The DAATT Centre, Paderu will not retain any control on payment or the manner of the discharge, dismissal or retrenchment or re-employment of the workers engaged/employed by the Agency.
31. In case, the Agency or its workers are allowed to work at the premises of the DAATT Centre, Paderu, the Agency will have no right or lien whatsoever upon the premises and the Agency and its workers will move out of the premises at instance of the DAATT Centre, Paderu.
32. The DAATT Centre, Paderu will not in any manner be responsible for any act, omission or service charge of the workers engaged by the Agency and no claim in this respect will lie against the DAATT Centre, Paderu. If any such claim is made against the DAATT Centre, Paderu by any worker or his heirs engaged/employed by the Agency, which the DAATT Centre, Paderu is obliged to discharge by virtue of any statute or any provision of law and rules due to mere fact of the workers of the Agency working at the DAATT Centre, Paderu premises or otherwise, the Agency will be liable to indemnify/reimburse to the DAATT Centre, Paderu all the money paid in addition to the expenses incurred by him/her.
33. The Agreement can be terminated even before the stipulated period by either party by giving the other one month's notice in writing.
34. List of records to be maintained by the Agency for works in the DAATT Centre, Paderu farm should be produced to the DAATT Centre, Paderu. These records are subject to scrutiny/inspection by the authorized officers of the DAATT Centre, Paderu.
35. The DAATT Centre, Paderu reserves the right to terminate the contract after giving notice in case of breach of any terms and conditions of the tender.
36. The DAATT Centre, Paderu reserves the right to reject any or all the tenders received without assigning any reason whatsoever.
37. The tenders received after the last date either due to postal delay or due to any other reason will not be considered.
38. The DAATT Centre, Paderu shall also reserve the right to demand the change of personnel if their services are not found to be satisfactory in addition to levying penalties as per the terms and conditions of this agreement. If the service continues to be unsatisfactory, the DAATT Centre, Paderu shall exercise its right to not only recover the damages but also to terminate the Agreement and replace the service provider.
39. Terms and Conditions are subject to modifications of the University from time to time and the same will be implemented without assigning any reasons.

Annexure-IV

<u>CHECK LIST</u>			
1.	Name of the Agency	:	
2.	E.M.D amount D.D. (enclosed)	:	Yes/No
3.	Filled Tender Form (enclosed)	:	Yes/No
4.	Copy of Agency Registration Form(enclosed)	:	Yes/No
5.	Copy of EPF Registration (enclosed)	:	Yes/No
6.	Copy of ESI Registration (enclosed)	:	Yes/No
7.	Copy of PAN (enclosed)	:	Yes/No
8.	Aadhar& Address proof of the owner of the Agency (enclosed)	:	Yes/No
9.	Bank statements for the last 2 years (Enclosed)	:	Yes/No
10.	Income tax clearance certificate for the last 3 years. (Enclosed)	:	Yes/No
11.	Sealed tender including filled tender form along with all the Annexures, signed by tenderer agency in all papers with required enclosures.	:	Yes/No

Signature

Name

Designation

Address

Seal