



ANGRAU
ACHARYA N.G.RANGA AGRICULTURAL UNIVERSITY
POLYTECHNIC OF AGRICULTURE: PODALAKUR

Dr. A. Prasanna Rajesh, M.Sc(Ag), Ph.D.,
Principal

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Tender Notice No. 1/Agril. Operations /Contract /2026, Dt.28.04.2026

Sealed Tenders are invited from the registered labour contractors for supply of labour on work done on work contract basis for different Agricultural Operations as per the annexure enclosed to the tender form to Polytechnic of Agriculture, Podalakur and Somasila. Tender forms and conditions can be obtained from the University website Please visit <http://www.angrau.ac.in> for detailed tender notice, terms and conditions.

The sealed tenders along with E.M.D of Rs.25,000/- (Rupees Twenty five thousand only) duly super scribing on the envelop "Tender for providing Agricultural workers and Agricultural Supervisors, Cook, helper, Watch & Ward, Scavenger, Office subordinator, Agricultural worker, Sweeper, etc., on work done work contract basis" should reach the under signed on or before 05.05.2026 and the sealed tender will be opened on 06.05.2026 at 10.00 AM in the presence of the tenders present and approved tender committee.

Last Date: 05.05.2026 by 04.00 PM for receipt of Sealed tenders at POA, Podalakur.

Opening of tenders: 06.05.2026 at 10.00 AM at POA, Podalakur

Rajesh
28/4/26

Principal
ANGRAU-Polytechnic of Agriculture
Podalakur

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28/4/26



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Tender documents for providing Agril. Labour on work done on work contract basis price schedule.

(Should be filled in on the printed letter head of the tender with date, signature and seal and submit along with the tender form)

PRICE SCHEDULE

(The rate should be quoted by observing the minimum wages to be paid to each Agril. Labour, EPF, ESI, Commission & I.T. and Final rate in figures & words)

AGRICULTURAL OPERATIONS, OTHER WORKS

| S.No | Agril. Operations works | Unit | Rate Rs. |
|------|--------------------------|-----------------------------------|----------|
| 1 | Agril. Supervisor (JACT) | Rate / Day (8 hours / person) | |
| 2 | Watch & ward | Rate / Day (8 hours / person) | |
| 3 | Agril. Supervisor (Cook) | Rate / Day (8 hours / person) | |
| 4 | Helper | Rate / Day (8 hours / person) | |
| 5 | Office Subordinate | Rate / Day (8 hours / person) | |
| 6 | Sweeper | Rate / Day (8 hours / person) | |
| 7 | Agricultural worker | Rate / Day (8 hours / person) | |
| 8 | Scavenger | Rate / Day (8 hours / person) | |

Note:

1. Minimum wages 465/person/day vide Proceedings No.12/Lab/2026,Dated:27.04.2026of the Register, ANGRAU, Lam, Guntur
2. The rates to be quoted for bulk operation (Acres) should be in multiples of Rs.465/- (Minimum Wage Rate)

Note:-The commission charges should be inclusive of Income tax of 2% etc. as applicable from time to time payable by contractor to the central/ State Govt. On gross amount to the bill.

I/We agree that the above quoted rates of wages on work done on work contract basis payable to the Agricultural Labour as per Minimum Wages Act and the rules existing from time to time including EPF, ESI, I.T., Commission other administrative charges etc. and all statutory obligations and relief of guards.

I/We agree to execute the contract in accordance with the provisions of the tender document.

D.D.No., date and amount and
The name of the bank to wards E.M.D.

Place :

Date :

Tender Documents for Agricultural Operations:

(The tender is required to print the following undertaking on his/her letter head with date, signature, seal and submit along with the tender form)

UNDERTAKING

1. It is to certify that the final rates mentioned in the price schedule including commission charges, supervision and other stationary expenditure like license fee, administration charges.
2. I/We further undertake that I/We follow all the statutory rules like minimum wages Act, EPF Act, ESI Act etc. applicable to contract labour and we will be responsible for any labour problems arising out of Rules as specified by the appropriate Govt. Authority from time to time.
3. I/We are ready to execute the contract with effect from the date stipulated by the Principal POA, Podalakur and Somasila sign the contract agreement on Non-Judicial stamp paper of specified value.
4. I/We undertake to furnish the Security Deposit of Sum Equivalent to 5% of probable contractual amount for 180 days which is to be retained by the Principal POA, Podalakur and Somasila for the entire period of contract which shall be refunded only after the satisfactory expiry of the services provided by the contractor within three months after expiry of contract period. The security Deposit will not carry any interest.
5. I/We will abide by all the terms and conditions laid down by the Principal POA, Podalakur and Somasila.

Signature :

Name :

Designation :

Address :

Place:

Date:



ANGRAU
ACHARYA N.G.RANGA AGRICULTURAL UNIVERSITY
POLYTECHNIC OF AGRICULTURE: PODALAKUR

Tender for providing contract labour for executing the works on work done on work contract basis for the Agriculture Operations by the contractor.

Terms and Conditions of Agreement Between Contractor And Polytechnic of Agriculture, Podalakur and Somasila

An agreement made at _____ on this _____ day of 2026 between Polytechnic of Agriculture, Podalakur and Somasila represented by the Principal _____ (here in after called University) which expression shall unless excluded by or repugnant to the subject or context include Research Station(s)/Scheme(s) or any other Establishment of Office

Under its control or its successors or assignees of one part and _____ represented by Sri _____ S/o. _____ aged _____ Years (here in after called Contractor) which expression, unless expression, unless excluded by or repugnant to the subject or context includes his heirs, executor, Administrators and legal representative of other part. And whereas the Contractor is carrying on the business of _____ Man power supply to the Agricultural operations on work done on work contract and whereas the University is desirous of entrusting them to the Contractor. Where as the University is engaged in other related activities is desirous of engaging contractor to _____ and such other incidental works as may be entrusted from time to time. And whereas the Contractor has agreed to undertake _____ upon the following terms and conditions.

1. Period of Contract

- a. This agreement shall be in force for a period of 180 days from 04-04-2026 to 30.09.2026. Either party there shall be entitled to terminate this agreement by giving to the other, notice of 30 days in writing, on the expiry of the said period, this agreement shall come to an end. However, the the Principal, POA, Podalakur and Somasila may, at its sole discretion, relieve the contractor from any or all of his obligations under this agreement at any time during the period of notice, even at short notice.
- b. Not with standing anything contained in this agreement the University shall be entitled to terminate this agreement without compensation upon the happening of all or any of the following events provided the Principal, POA, Podalakur and Somasila has given Seven days' notice to rectify the breach and the Contractor has failed to do so.
 - i. If, in the opinion of the Principal, POA, Podalakur and Somasila which shall be final and binding, the contractor has failed and/or neglected to carry out any of his obligations under this agreement.
 - ii. If contractor commits a breach of any of the terms and conditions herein contained.

- iii. Upon the contractor committing any act of insolvency making an application to be adjudicated insolvent or being adjudicated insolvent or upon an application being made to have the contractor adjudicated insolvent or upon a distress, execution or other process being levied or an incumbent taking possession of or a receiver being appointed of, any part of the assets or property of the Contractor or upon the Principal, POA, Podalakur and Somasila being required not to hire the contractor's services etc., in the manner provided for in this agreement pursuant to any statute or order or rule regulation enacted in that behalf of or pursuant to any award, judgment, or decision of court of competent discretion, agree not to terminate this agreement in the case of an award, judgment or decision of a court if the Contractor lawfully challenges this said award, judgment or decision of the court and simultaneously agrees to indemnify the the Principal, POA, Podalakur and Somasila and hold the Principal, POA, Podalakur and Somasila free and harmless from and against any and all claims, demands charges and expenses, if any including but without prejudice to the generality of the foregoing, legal costs between attorney and client or on account what so ever arising out of and as a result of any such.
- iv. If, the Contractor seals his office or transfers his right to another person or does any act whereby he ceases to be a Contractor.
- v. If the employees, workmen of the Contractor are required to be treated as employees of POA, Podalakur and Somasila /University pursuant to any statute, rule or regulations enacted in that behalf by the Government State/Central or pursuant to any agreement, order, award, settlement, decree, or otherwise the contractor shall indemnify and keep indemnified the POA, Podalakur and Somasila /University for any expenses or losses that may be sustained by the Principal Scientist & Head, POA, Podalakur and Somasila / the University as a result of any such eventuality taking place.
- vi. Further, it is expressly made clear that it is not obligatory on the part of the Principal, POA, Podalakur and Somasila /University to give constant or continuous work to the contractor.

2. EXECUTION OF WORKS BY THE CONTRACTOR

The contractor agree in particular to execute, fulfill and discharge the works listed in the tender Schedule as per the specifications as laid down by the Principal, POA, Podalakur and Somasila in the manner herein after appearing to the entire satisfaction of the Principal, POA, Podalakur and Somasila and any of the works that may be entrusted during the tenure of the agreement.

3. CHARGES

In consideration of the services as above, rendered by the contractor, the Principal, POA, Podalakur and Somasila hereby agree to pay the Contractor as per approved rates inclusive of Commission Charges.

It is abundantly made clear and agreed between the parties that no upward revision in charges or in other ratings as stipulated in this agreement, shall be agreed during the period of this agreement.

4. IMPOSSIBILITY OF PERFORMANCE

- a. In the event of strike of all or any sections on the premises of the POA, Podalakur and Somasila by the workmen or of a lockout or a closure whether parties or otherwise on the premises located at Podalakur and Somasila, Nellore district or on happening of any event over which the Principal, POA, Podalakur and Somasila /shall not be liable to pay to the contractor any charges or any or all other charges if any, during such period.
- b. In the event, any of the services or persons as mentioned in the contract, not being rendered / provided or made available by the contractor, at any time for any reason whatsoever, the Principal, POA, Podalakur and Somasila shall be at liberty to have such services rendered by any other sources and the cost of damages of getting such services from such other sources debited to the account of the Contractor.

5. SECURITY DEPOSIT AND SURETIES

The Contractor, shall deposit a sum equivalent 5% probable annual contractual amount estimated by the Principal, POA, Podalakur and Somasila subjected to a minimum of Rs.25000/- (Rupees Twenty five thousands) as Security deposit and also EMD @ 5% of contractual amount subjected to a minimum of Rs.25000/- (Rupees Twenty five thousands) will also be retained by the Principal, POA, Podalakur and Somasila. The security deposit and EMD shall be retained with the Principal, POA, Podalakur and Somasila as long as the contract is in force and carries no interest and shall be returned after satisfactory expiry of contract period within three months without any interest.

6. SUPPLY OF MATERIALS AND EQUIPMENT TO THE CONTRACTOR:

- a. During the Currency of this agreement, the University shall provide to the Contractor, all the materials implements/Machinery/Equipment such as required as enable him to discharge the entrusted services to the satisfaction of the Principal, POA, Podalakur and Somasila
- b. Any of the material implements/machines/ equipment's given by the Principal, POA, Podalakur and Somasila the contractor for use that may be required to carry out operations entrusted to the contractor shall be used by the contractor diligently only for the purposes for which they are intended for.
- c. The Contractor shall take utmost care to keep all the materials implements/machinery equipment's supplied to him from time to time indicating receipts, consumption and justification for fresh indents.
- d. the Principal, POA, Podalakur and Somasila shall be entitled to deduct/ recover the cost of the above mentioned items from the Contractor for any damage/breakage/theft or any other loss of these items during the term of this agreement.
- e. The Contractor shall not give on lease or hideout the material/implements/machinery /equipment's supplied to him or use for any other purpose than that of the Principal, POA, Podalakur and Somasila.

7. CONDITIONS/RESTRICTIONS FOR ENGAGING WORKERS:

- a. The Contractor shall not employ any person below the age of 18 years and more than 60 years and shall not engage female workers between 7.00 PM to 06. 00 AM.
- b. The Contractor shall ensure that the workers engaged by him are physically fit, free from communicable diseases or otherwise illness infirmity of any kind criminal activity/offences/cases prior to and during their engagement and also do not suffer from any legal disqualification by reason of any law order or statute in force or from any other cause what so ever. The workers so engaged must be of good conduct, character antecedents.
- c. The Contractor shall ensure to issue photo identify cards with permanent address to all workers and supervisory staff engaged by him/her and furnish a list of such people to the Principal, POA, Podalakur and Somasila. Workers/ supervisors with photo identify card alone shall be permitted to enter into the premises to carry/Supervise the work. The Contractor shall depute trained at competent staff for supervision.
- d. The Contractor shall maintain requisite records and comply with all laws, rules, regulations and orders applicable to the Contractors, obligations with respect of payment of wages an service conditions of the persons engaged under this agreement and the Contractor shall further keep the Principal, POA, Podalakur and Somasila indemnified from any claim , demand or action as my be brought against the Principal, POA, Podalakur and Somasila due to non-compliance of laws by the Contractor of his obligations under this clause.
- e. The Contractor's staff/workers shall be under the director control/ supervision of the Contractor and He/ She shall be free to transfer/Registrar-transfer his/her staff/ workers in accordance with the contractor's needs without affecting the services to be provided by the Contractor under this agreement.
- f. The Contractor shall maintain requisite record and comply with all acts, laws.
- g. The Contractor shall, as the employer, have the exclusive right to engage and terminate the service all or any of the staff /workers engaged by him/her to fulfill his/her obligations under this agreement and to substitute any persons. However the Principal, POA, Podalakur and Somasila shall be at liberty at its sole discretion to direct the Contractor to remove/withdraw forth with from the University premises any person(s) engaged by the Contractor to carry out his obligations under this agreement, if the Principal, POA, Podalakur and Somasila not satisfied with the service/conduct/behavior of such person (s) and the Contractor shall remove/ withdraw such staff/workers forthwith at the direction of the Principal, POA, Podalakur and Somasila and provide adequate replacement (s).
- h. The Principal, POA, Podalakur and Somasila shall have privity of contract with the Contractor only and shall give instruction to him and shall have nothing to do or concerned with the conditions of engagement of the workers/staff engaged by the Contractor.

- i. The workers/ staff of the Contractor shall be medically examined by a competent Doctor as required by the Principal, POA, Podalakur and Somasila before entrusting any responsibilities under this agreement as per the standards of fitness prescribed by the Principal, POA, Podalaku and Somasila r. In the event of any of the staff/workers engaged by the Contractor being declared medically unfit the Contractor shall ensure that he/she is removed forth with from the complement of the staff/ workers engaged by the Contractor by making suitable replacement for fulfillment of this agreement by making suitable replacement (s).
- j. The staff / workers of the Contractor shall be liable to be searched by the Principal, POA, Podalakur and Somasila authorized for this purpose and shall strictly observe the rules and regulations discipline/ code of conduct of the University and other general rules applicable.
- k. The Contract or shall provide uniforms and safety equipment to his workers and see that the workers wear the uniform and use the safety equipment without fail. For any consequences arising out the failure on the Contractor/ workers to comply, the Contractor alone is responsible.
- l. The Contractor shall ensure that all the staff/workers employed by him are not influence by any type of intoxicants while on duty.

8. CONTRACTOR'S OBLIGATIONS:

- a. The Contractor shall execute and efficiently handle works entrusted to him .The contractor shall be responsible for any or all such acts or omissions commissions of his workmen.
- b. The Contractor shall carry out his obligations under this agreement diligently and to the satisfaction of the Principal, POA, Podalakur and Somasila. The contractor shall comply with the said directions and instructions.
- c. The Principal, POA, Podalakur and Somasila will not be responsible for payment of any damages or compensation or any other liability in the event of injury / accident or death of the staff / workers engaged by the Contractor which may arise out of and in the course of discharge of their duties whether on the premises of POA, Podalakur and Somasila / outside POA, Podalakur and Somasila premises or during a journey. In case, if the Principal, POA, Podalakur for any reason is made liable for payment of any damages / compensation / any other liability in respect of such staff / workers the contractor shall pay to the Principal, POA, Podalakur and Somasila such damages compensation for any other liability upon demand by the Principal, POA, Podalakur and Somasila.
- d. A contractor expressly undertakes to hold the Principal, POA, Podalakur and Somasila, free and harmless and indemnify the POA, Podalakur and Somasila and keep the POA, Podalakur and Somasila indemnified against all claims, damages, losses, actions, demands, costs, charges and expenses of any kind arising out of any acts of commission, or commission or negligence, dereliction, dishonesty or misconduct of the staff /workers engaged by the Contractor to fulfill his obligations under this agreement and which may from time to time arise out of the operations and obligations under taken by the Contractor. Without prejudice to the rights of the POA, Podalakur and Somasila, the POA, Podalakur and Somasila will entitled to deduct such amounts as a consequence of any such claims, demand, costs, charge and expenses from services charges, or any other dues payable to the Contractor.

- e. The contractor shall be liable to the POA, Podalakur and Somasila the cost of any items of property belonging to the POA, Podalakur and Somasila broken/ damages / stolen by his staff workmen or others.
- f. The contractor shall ensure that none of his staff/workers remain in the premises of the POA, Podalakur and Somasila after their official working hours, unless and other wise specifically permitted in each case by the RARS, in writing.

9. PAYMENT TO STAFF/WORKERS

The contractor shall be liable and be responsible for payment of wages to the staff/workers engaged by him in accordance with the law(s) statute(s) in force and all benefits under various labour legislation and the workmen will not have any claim what so ever against the Principal, POA, Podalakur and Somasila.

COMPLIANCE WITH LAWS

It is hereby expressly stated and agreed by and between the parties that the Contractor shall comply with all acts, laws, orders, ordinance(s) notifications, rules and regulations or statute (s) or any amendments therein whether central/state or otherwise including safety regulations employees State Insurance Act, payment of Bonus Act, Minimum wages Act, Employees provident Fund Act or any other Acts which is / or applicable to or in any way connected with the execution or performance under the agreement, failing which the POA, Podalakur and Somasila shall have no option but to terminate this agreement.

10. INSPECTION OF RECORDS

The Contractor shall at all times and as and when required permit the duly authorized representative (s) of the POA, Podalakur and Somasila to examine and inspect or cause to be examined and inspect all books, records, Registers inventory and equipment for the purpose of determining whether or not the Contractor is complying with the terms, conditions and stipulations herein contained or as may be imposed upon him by provisions of law (s) for the time being in force. The Contractor shall produce every month to the Principal, POA, Podalakur and Somasila or its authorized representative (s) proof of compliance with the various acts, laws, statutes, rules, regulations, etc., in force and applicable to him and his staff/workers.

11. PERMITS/ LICENSES

The Contractor shall at his own cost apply for and secure all permit and license(s) which may be required to be obtained for his services to be rendered are obligatory under this agreement and shall maintain records registers, books, ledgers and other documents as required under the laws/rules, particularly Contractor Labour (R& A) Act, Minimum wages Act, I.D. Act, Central excise act, IT act GST etc., and comply with the regulations of any other Acts law, central or state or municipal, or local or otherwise for the time being in force and which applies for the services rendered there under, statutes that are applicable to him for his staff/workers. He shall submit his license number under contract labour (R&A) Act, registration proof with central excise department for GST etc., and his code numbers of ESI, EPF to the Principal, POA, Podalakur and Somasila.

INDEPENDENT CONTRACTOR

It is hereby expressly made clear and declared by and between the parties that the contractor shall for the purposes of this agreement be an independent contractor and that all persons employed or engaged by the contractor shall be employed and are engaged at his own cost and in respect of those persons/workers, the performance and execution of the obligations undertaken by the Contractor and that the said persons shall be the employees/workers of the contractor and not that of the POA, Podalakur and Somasila and nothing therein will give any right to the contractor of his staff/workers nor can they claim any benefits from the POA, Podalakur and Somasila which any permanent/temporary employee of the ARS, is entitled to do.

12. TERMS OF PAYMENT

- a) The Contractor shall submit his bill every month to the office of the Principal, POA, Podalakur and Somasila in respect of the works completed during that period and the office shall make payment within 10 days from the date of submission of bill and DDO shall retain a sum equivalent to 4% plus surcharge and education cess or as per rates applicable from time to time of each bill value for meeting statutory obligation of the Contractor towards Income Tax which is the liability of the contractor and same will be remitted to IT authorities by DDO as per section 194 c of IT Act.
- b) The wage bill for the first time may be admitted as per rates suggested including EPF, ESI (wherever applicable), commission charges etc., in full. However for subsequent monthly payments DDO shall ensure production of proof for remittance of EPF, ESI (as the case may be) with detailed statement in case of EPF and ESI containing name particulars of workers.
- c) The contractor shall not be entitled to be paid any additional amount, whatsoever by the POA, Podalakur and Somasila beyond what has been stipulated/contract in this agreement in respect of any charges or expenses for the services rendered and further the Contractor shall not be paid any amount by way of reimbursement in any manner whatsoever.

13. The parties here to acknowledge that this agreement superseded all prior Communications between the parties including all oral or written proposals.

14. TERMINATION OF AGREEMENT

- a) This agreement will be in force for a period of 180 days from 04.04.2026 to 30.09.2026 unless renewed further on mutual agreement. On expiry of the said agreement, the Contractor shall vacate the premises of the POA, Podalakur and Somasila peacefully. The Contractor shall also hand over the possession of all implements/materials/machinery/equipment's and all other items which were provided to him by the POA, Podalakur and Somasila. The contractor shall also remove all his belonging, staff/workers and any other items from the POA, Podalakur and Somasila premises forth with.
- b) In case of breach of the terms or persistent absence or neglect or misbehavior misconduct etc., it shall be lawful for the POA, Podalakur and Somasila to forfeit the caution deposit of the contractor without prejudice to other remedies available to the POA, Podalakur and Somasila including termination of contract without any notice.

15. SETTLEMENT OF DISPUTES

In case of any dispute (s) or difference(s) of opinions that arise between or differences arising between the parties during the pendency of the agreement or after its termination or earlier, determination as to its meaning or to any other matter arising directly or indirectly under the Contract, the same shall be referred to the POA, Podalakur and Somasila or his authorized representative and his decision shall be final and binding on the parties.

16. SECURITY MEASURES

The contractor shall comply with all the security measures which may from time to time be adopted by the POA, Podalakur and Somasila in respect of Contractor's employees/workers and agents etc.

17. LEGAL AND PRIOR RIGHTS

All remedies and rights of the parties here to or either of them hereunder shall in addition to all other legal rights and remedies belonging to such parties and the same shall be deemed to be cumulative and not alternative to such legal rights and remedies belonging to such parties and the same shall be deemed to be cumulative and not alternative to such legal right aforesaid and the determination of this agreement for whatever, shall be without prejudice to any and all rights and claims of either party herein which shall or may have accrued prior thereto.

18. ASSIGNMENT

This agreements rights and liabilities hereunder of the parties here to shall bind and issue to the benefit of their successor or assignees and heirs executors and the administrators of the Contractor but neither this agreement nor the rights, licenses or authorities of the Contractor herein granted shall be assignable or transferable, either in whole or in part, without the prior consent in writing of the Principal, POA, Podalakur and Somasila / University in that behalf and upon any permitted assignment or transfer there of by the Contractor, the assignee (s) or transferee (s) shall be substituted in the place instead of the Contractor as and from the date of such assignment or transfer, but only to the extent therein specified.

19. CONSENTS AND NOTICES

All approvals, consents and notices required to be given or served here under by either party here to the other shall be deemed to have been duly given or served in the case of POA, Podalakur and Somasila if the same shall have been delivered to left for or sent by e-mail, speed post, air mail, registered post to the office of the Principal, POA, Podalakur and Somasila /Contractor at his last known address provided always that either party hereto shall gave right to inform the other of any other address at which such approvals, consents and notices shall be received by it or him and the same shall be deemed to have been duly given or served if the same shall have been duly given or served if the same shall have been delivered such part at such other address.

IN WITNETSS WHERE OF the parties have here to subscribed their respective hands the day
_____month _____year _____first herein above written.

SIGNED AND DELIVERED BY

NAME

(BLOCKLETTER)

SIGNATURE PRINCIPAL

DESIGNATION AND OFFICE SEAL

ADDRESS

SIGNED AND DELIVERED

BY THE "CONTRACTOR"

M/s.....

ADDRESS

NAME

(BLOCK LETTERS)

PRESENT ADDRESS

SEAL

PERMANENTADDRESS