

**ACHARYA N.G. RANGA AGRICULTURAL UNIVERSITY  
AGRICULTURAL RESEARCH STATION, AMADALAVALASA**

**Tender Notice No. 01/A1/Agril.Operations/2025, dated.16.10.2025**

Sealed Tenders are invited from the registered labour contractors for supply of labour on work contract basis for different Agricultural Operations for the period from 14.10.2025 to 31.03.2026 as per the annexure enclosed of the tender form to Agricultural Research Station, Amadalavalasa, Please visit <http://www.angrau.ac.in> for detailed Tender Notice, terms and conditions

**Last Date:** 10.10.2025 by 4.00 PM for receipt of Sealed tenders at ARS, Amadalavalasa

**Opening of Tenders:** 13.10.2025 at 11.00 AM at office of the Principal Scientist & Head, Agricultural Research Station, Amadalavalasa, Srikakulam District of Andhra Pradesh



**Senior Scientist(Entomology) & Head**  
Agricultural Research Station, Amadalavalasa

**To**

1. The District Collector, Srikakulam
2. The Municipal Commissioner, Srikakulam
3. The Revenue Divisional Officer, Srikakulam
4. The Mandal Revenue Officer, Srikakulam / Amadalavalasa /
5. The Panchayat Secretary, Amadalavalasa / Gudem

**with a request to  
display in the  
notice board for  
wide publicity**

**ACHARYA N.G. RANGA AGRICULTURAL UNIVERSITY**  
**AGRICULTURAL RESEARCH STATION, AMADALAVALASA**

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**TENDER NOTIFICATION FOR**  
**PROVIDING WORK ON CONTRACT BASIS FOR AGRICULTURAL OPERATIONS AT**  
**AGRICULTURAL RESEARCH STATION, AMADALAVALASA.**

Sealed tenders are invited from the reputed contractors having license with OPERATIONS department, registered with central excise department and experience in similar field for providing work on contract basis for Agricultural OPERATIONS at Agricultural Research Station, Amadalavalasa in the North Coastal Zone.

The sealed tenders along with E.M.D. for **Rs. 25,000/-** (Rupees Twenty five thousand only) through Demand Draft in favor of “Principal Scientist & Head, Agricultural Research Station, Amadalavalasa” duly super scribing on the cover “Tender for providing work on contract basis for Agricultural Operations on the cover should reach the undersigned on or before **4.00 P.M. on 10-10-2025**. The sealed tenders will be opened on **13-10-2025 at 11.00 AM**.in the presence of the tenderers.

I/We agree to execute the contract in accordance with the provision of the tender document.

Signature

Name

Designation

Address

Place:

Date:

D.D. No. amount and date and the

Name of the Bank towards

E.M.D.

(D.D. for Rs.           /- in favor of

Signature

Principal Scientist & Head,ARS,

Amadalavalasa)

Name

Designation

Address

Place:

Date:

**ISSUED TO**

**ACHARYA N.G. RANGA AGRICULTURAL UNIVERSITY  
AGRICULTURAL RESEARCH STATION, AMADALAVALASA**

**TENDER FORM FOR PROVIDING WORK ON CONTRACT BASIS FOR  
AGRIUCLTURAL OPERATIONS**

1	Name of the Agency	
2	Full address with Pin No.	
3	Phone No.  Mobile No. Fax No.  E-mail address	
4	Date of Registration of the Agency with the appropriate authority i.e., OPERATIONS department (Please enclose an attested copy of the Registration).	
5	Validity of Registration i.e., the date up to which the Registration is valid	
6	EPF Code No. (Enclose attested copy for proof) (if applicable)	
7	ESI Code No. (Enclose attested copy for proof) (if applicable)	
8	Experience in providing Agril. OPERATIONS	
9	Other information if any	
10	D.D. No.& Date Rs. (in words)  Name of the Bank & Branch	

**Place**

**Signature**

**Date**

**Name**

**Designation**

**Address**

## Seal of the Agency

**TENDER DOCUMENTS FOR WORK ON CONTRACT BASIS FOR AGRICULTURAL  
OPERATIONS AT ARS, Amadalavalasa**

**(The tenderer is required to print the following under taking on his/her letter head with  
dated signature, seal and submit along with the tender)**

**UNDERTAKING**

1. It is to certify that the rates mentioned in the price schedule include per acre charges for carrying various Agricultural operations.
2. I/We are ready to execute the contract with effect from the date stipulated by Agricultural Research Station, Amadalavalasa and sign the contract agreement on non-judicial stamp paper of specified value.
3. I/We further undertake that I/We follow all the statutory rules like minimum wages Act, EPF Act, ESI Act etc. applicable to contract labour and we will be responsible for any labour problems arising out of Rules as specified by the appropriate Govt. Authority from time to time.
4. I/We are ready to execute the contract with effect from the date stipulated by the Scientist(Ento.) & Head, ARS, Amadalavalasa and sign the contract agreement on Non-Judicial stamp paper of specified value.
5. I/We undertake to furnish a E.M.D. of Rs. 25,000/- (Rupees Twenty five thousand only) which is to be retained by ANGRAU for the entire period of contract which shall be refunded only after the satisfactory expiry of the services provided by us within three months. The E.M.D. will not-carry any interest.
6. I/We will abide by all the terms and conditions laid by Agricultural Research Station, Amadalavalasa.

**Place**

**Date**

**Signature**

**Name**

**Designation**

**Address**

**Seal**

**TENDER DOCUMENTS FOR PROVIDING WORK ON CONTRACT BASIS FOR  
VARIOUS AGRICULTURAL OPERATIONS**

**TERMS & CONDITIONS**

1. The successful tenderer shall abide by the terms and conditions as stipulated Agricultural Research Station, Amadalavalasa hereinafter called as “ARS, Amadalavalasa” from time to time.
2. All precautions, conditions, Rules and Regulations to be followed at ANGRAU, Admn. Office, Guntur will be given in writing/oral by the Agricultural Research Station, Amadalavalasa.
3. The Work on Contract shall be for 180 days (one season (i.e. Kharif/Rabi), from the date of assumption of charge and shall terminate at any time without any notice.
4. The valid registration shall cover the entire period of contract.
5. Taxes if any to be paid to the Government of Andhra Pradesh/Govt. of India as the case may be are to be borne by the Agency only.
6. In case of any accident or any injury sustained by any workmen engaged in the performance of the work relating to the contract, all expenditure shall be borne by the Agency/Firm and the Agricultural Research Station, Amadalavalasa will not undertake any responsibility on this.
7. No conditional tender will be accepted.
8. The Agency/Firm having any relatives working in the Agricultural Research Station, Amadalavalasa at any level can not submit tenders.
9. Bank statements for the last 2 years have to be furnished.
10. The successful tenderer shall abide by the terms and conditions as stipulated by the Agricultural Research Station, Amadalavalasa from time to time.
11. The successful tenderer shall furnish an indemnity bond.
12. The Scientist(Entomology) &Head, Agricultural Research Station, Amadalavalasa will have every right to increase or decrease the strength of the Security Points as per the requirement from time to time and the successful tenderer shall not have any objections for such demand from the Agricultural Research Station, Amadalavalasa.
13. The Agency shall produce the income tax clearance certificate along with tender for the last 3 years.
14. The Agricultural Research Station, Amadalavalasa shall have the right on the EMD furnished by the Agency and shall be refunded to the successful agency (with no interest) after successful completion of the contract period duly deducting the losses if any incurred during the contract period.
15. The Agency or it's authorized representative shall invariably meet the Senior Scientist(Entomology) &Head, Agricultural Research Station, Amadalavalasa at least once in fortnight to have a review.

16. The courts situated in Srikakulam have exclusive jurisdiction in case of any dispute arising out of this agreement.
17. Corrections if any, must be attested. All amounts shall be indicated both in words as well as in figures. Where there is a difference between the amount quoted in words and figures, the amount quoted in words shall prevail.
18. In the event of any question, dispute or difference arising under these conditions or any conditions contained in the Work Order or in connection with this contract, the same shall be referred to the sole arbitration of the ANGRAU, Agricultural Research Station, Amadalavalasa or some other person appointed by it. The award of the arbitrator shall be final and binding on the parties to this contract.
19. The University reserves the right to forfeit the EMD of Agency on account of premature withdrawal from the tenderer. The decision of the Senior Scientist(Entomology) & Head of the Agricultural Research Station, Amadalavalasa shall be final in this regard.
20. The Agency shall not claim any amount more than the amount fixed by way of agreement by the competent authority.
21. The Agency will have to ensure satisfactory standards of its employee competence, conduct, cleanliness and integrity. Neglect of duties, undesirable act, misbehavior and consumption of alcohol while in duty etc., shall be viewed seriously.
22. The Agency shall not transfer or assign sub-contract to any other party.
23. This Institute shall not be liable to pay and allowance, salary or any other amount under any law in force for the staff engaged by the Agency. The Agricultural Research Station, Amadalavalasa shall also not liable for breach of any OPERATIONS laws or any other laws in force by the Agency or the persons deployed on duty. The Agency to whom the contract is given will not be entitled to any other allowances or benefits which are not included.
24. This Institute shall not be liable for any illegal action or omission made by the staff of the Agency. In case of any loss or damage to the Agricultural Research Station, Amadalavalasa on account of any act, omission, negligence on the part of the Agency and or its representative etc., in handling of the duties/functions entrusted or otherwise or on account of breach, omission, failure or negligence on the part of the agency or it's agents/representatives in the compliance of provisions thereof or in carrying out, executing, doing, performing or fulfilling any of its obligations or operations hereunder, the Agency shall be liable to make, good such loss or damage determined by the Agricultural Research Station, Amadalavalasa and shall not be open to any question by the Agency.
25. Once a Bid approved by the Undersigned, there is no changes in financial commitments during the financial year 2025-26.
26. The Agricultural Research Station, Amadalavalasa may recover such, amount or loss of damage from the Agency's bills which may become due and payable to the Agency in terms thereof from the Agricultural Research Station, Amadalavalasa. If the amount of such loss or damage is not recovered or paid by the Agency forthwith on demand, the Agency shall be liable to pay the said amount with interest @ 18% per annum thereon from the date of demand till the date of actual payment.
27. The Agency is required to comply with all the legal liabilities and if the Agency is found failing to comply the provisions of various acts applicable, the Agricultural Research Station, Amadalavalasa can ask for the records for inspection and the Agency is required to



comply with all the liabilities to be discharged and in case of any failure on the part of the Agency, the Agricultural Research Station, Amadalavalasashall withhold payment of its bill.

28. The terms and conditions of this tender shall be part and parcel of the Agreement to be executed by the person or institution whose tender is accepted.
29. The person or institution who submits their offer must have office in Amadalavalasa and must inform the Agricultural Research Station, Amadalavalasa about the address of the registered office, telephone numbers etc., All correspondence shall be addressed to that office and it is deemed to have been received by the Agency.
30. The Agricultural Research Station, Amadalavalasa will have privities of Agreement with the Agency only and will give instructions to it and will have nothing to do or be concerned with the conditions of employment of the workers working for the Agency.
31. The Agricultural Research Station, Amadalavalasa will not retain any control on payment or the manner of the discharge, dismissal or retrenchment or re-employment of the workers engaged/employed by the Agency.
32. In case, the Agency or it's workers are allowed to work at the premises of the Agricultural Research Station, Amadalavalasa, the Agency will have no right or lien whatsoever upon the premises and the Agency and it's workers will move out of the premises at instance of the Agricultural Research Station, Amadalavalasa.
33. The Agricultural Research Station, Amadalavalasa will not in any manner be responsible for any act, omission or commission of the workers engaged by the Agency and no claim in this respect will lie against the Agricultural Research Station, Amadalavalasa. If any such claim is made against the Agricultural Research Station, Amadalavalasa by any worker or his heirs engaged/employed by the Agency, which the Agricultural Research Station, Amadalavalasa is obliged to discharge by virtue of any statute or any provision of law and rules due to mere fact of the workers of the Agency working at the Regional Agricultural Research Station, Lam premises or otherwise, the Agency will be liable to indemnify/reimburse to the Agricultural Research Station, Amadalavalasa all the memory paid in addition to the expenses incurred by him/her.
34. The Agreement be terminated even before the stipulated period by either party by giving the other one months notice in writing.
35. List of records to be maintained by the Agency for operations in the Agricultural Research Station, Amadalavalasa farm should be produced to the Agricultural Research Station, Amadalavalasa. These records are subject to scrutiny/inspection by the authorized officers of the Agricultural Research Station, Amadalavalasa.
36. The Agricultural Research Station, Amadalavalasa reserves the right to terminate the contract after giving notice in case of breach of any terms and conditions of the tender.
37. The Agricultural Research Station, Amadalavalasa reserves the right to reject any or all the tenders received without assigning any reason whatsoever.
38. The tenders received after the last date either due to postal delay or due to any other reason will not be considered.
39. The Agricultural Research Station, Amadalavalasa shall also reserve the right to demand the change of personnel if their services are not found to be satisfactory in addition to

levying penalties as per the terms and conditions of this agreement. If the service continues to be unsatisfactory, the Agricultural Research Station, Amadalavalasa shall exercise its right to not only recover the damages but also to terminate the Agreement and replace the service provider.

40. Terms and Conditions are subject to modifications of the University from time to time and the same will be implemented without assigning any reasons.

**Tender documents for providing Agril. Labour on work contract basis  
schedule**

(Should be filled in on the printed letter head of the tenderer with date, signature and seal and submit along with the tender form)

**SCHEDULE**

(The service charge should be quoted by observing the minimum wages to be paid to each Agril. Labour, EPF, ESI, Commission & I.T. etc.,)

During the season labour required to execute various experimental, seed production and farm development activities like weeding, spraying, rouging, harvesting, drying, seed processing, Farm maintenance etc., Hence it is requested after your quotation for supply of labour for carrying out various Agricultural operations as specified below for the 14.10.2025 to 31.03.2026 duly following the established procedures of ANGRAU.


**Different field operations in different crops during upcoming *Kharif*, 2025**

<b>Sl.No</b>	<b>Crop</b>	<b>Operations</b>
1	Mesta – Experiments	Irrigation, Weeding, Plant protection, Harvesting, bundling, transport to retting tanks, steeping.
2	Redgram, Greengram, Blackgram-experiments	Preparatory cultivation, Layout of experiments, Sowing, Fertilizer application, Herbicide application, Thinning/Gap filling, Irrigation, Weeding in redgram, Plant protection in Redgram, Greengram and Blackgram
3	Groundnut experiments	Weeding in Groundnut, Irrigation, Plant protection in Groundnut, Harvesting of Groundnut, Drying, Stripping of Groundnut, Post-harvest operations.
4	Sisal- Experiments	Inter cultivation, Weeding in Sisal and intercrops, Planting of spices/medicinal crops, Sowing of intercrops (pulses/oilseeds), Fertilizer application, Irrigation, Harvesting of Sisal leaves, Fibre extraction, washing, drying, Assistance in treatment imposition and data recording
5	Rice –Seed production	Spraying of plant protection chemicals, irrigation, harvesting, threshing, bagging and transport.
6	Mesta- Seed production	Fertilizer application, Weeding, Irrigation, harvesting, threshing, bagging and transport
7	Sunhemp seed production	Preparatory cultivation, Sowing, Fertilizer application, Herbicide application, Weeding, Irrigation, harvesting, threshing, bagging and transport
8	Farm maintenance including IFS unit	Irrigation and developmental works, Maintenance of existing coconut, along the farm roads and Banana in IFS unit, General cleaning, farm beautification around office premises, roads, farm boundaries, cleaning of buildings and seed godowns, seed processing unit, pruning of teak wood and neem, branches, painting and writing of treatment boards.
9	Sumo and tractor driver	For conducting field demonstrations at selected villages and outsourcing seed production monitoring, field preparation, transport of farm produce
10	Paddy, Mesta, Sunhemp seed processing	For processing of dried seed of different crops grown in our ARS farm and bagging in to standard bags.

**No. of labour required to carry out field operations from 07.10.2025 to 31.10.2026**

S.No.	Crop/operation	Proposed area under experiments/seed production (acre)	Labour requirement (Nos.)
1	Mesta experiments	4.2	395 @ 94 per acre
2	Greengram, Blackgram experiments	1.2	66 @ 55 per acre
3	Sisal experiments	1.5	162 @ 108 per acre
4	Seed production- Rice	3.2	154 @ 53 per acre
5	Seed production- Mesta	4.0	212 @ 53 per acre
6	Seed Production- Sunhemp	4.5	162 @ 36 per acre
7			
8	Seed processing paddy, mesta&Sunhemp	-	200 @ 4 per ton for quantity of 50 tons
9	General cleanings, IFS unit, office and farm office maintenance	-	480@ 80 per month
10	Sumo Driver, Tractor driver and Skilled works	-	264 @ 44 per month
11	Maintenance of irrigation motors, tractor, farm implements, electricity, buildings, godowns, labs and training hall etc.,	-	120 @ 20 per month
12	Watch and Ward and office assistance	-	360 @ 60 per month
		<b>18.6</b>	<b>2574</b>

The interested parties/agencies are requested to obtain the quotation forms from the office during the working hours only. The last date for filing the quotations is on 10.10.2025 04.00 PM. The quotations will be opened on 13.10.2025 at 11.00 AM by a committee constitute by the Head of office to finalize the contractor.



**Sr. Scientist (Ento.) & Head**  
Agricultural Research Station,  
Amadalavalasa

**Details of labour requirement /acre and expenditure for contract wages(October 2025 to March, 2026)**

**Mesta experiments (per acre)**

S. No.	Field operation	Labour required per acre	
		Unskilled	skilled
1	Preparatory cultivation		
2	Layout of experiments		
3	Sowing		
4	Fertilizer application		
5	Herbicide application		
6	Thinning/Gap filling	0	
7	Irrigation	0	
8	Weeding	10	
9	Plant protection		4
10	Harvesting, bundling, transport to retting tanks, steeping of kenaf	52	10
11	Assistance in Data Recording	10	8
	<b>GRAND TOTAL</b>	<b>72</b>	<b>22</b>

**Redgram, Greengram, Blackgramexperiments (per acre)**

S. No.	Field operation	Labour required per acre	
		Unskilled	skilled
1	Preparatory cultivation		3
2	Layout of experiments	4	
3	Sowings	8	0
4	Spraying of foliar sprays (twice)	2	2
5	Irrigation	2	
6	Plant protection sprays (3times)	2	2
7	Weeding and weedicide application	6	2
8	Harvesting, Transport & Threshing	5	
9	Threshing, Winnowing, Drying, Bagging	5	
10	Assistance in Data Recording		12
	<b>GRAND TOTAL</b>	<b>34</b>	<b>21</b>

**Sisal Experiments (per acre)**

S. No.	Field operation	Labour required per acre	
		Unskilled	skilled
1	Inter cultivation	4	2
2	Weeding in Sisal and intercrops	36	
3	Planting of spices/medicinal crops	8	
4	Sowing of intercrops (pulses/oilseeds)	8	
5	Fertilizer application		4
6	Irrigation	2	
7	Harvesting of Sisal leaves	20	
8	Fibre extraction, washing, drying	6	
9	Assistance in treatment imposition and data recording		10

10	Assistance in Data Recording		8
	<b>GRAND TOTAL</b>	<b>84</b>	<b>24</b>

**Seed production – Rabi2025 – Mesta (per acre)**

S. No.	Field operation	Labour required per acre	
		Unskilled	skilled
1	Preparatory cultivation		
2	Sowing		
3	Fertilizer application		2
4	Herbicide application		2
5	Weeding	20	
6	Irrigation	4	
7	Harvesting, bundling, transport to retting tanks, steeping of kenaf	20	5
	<b>GRAND TOTAL</b>	<b>44</b>	<b>9</b>

**Seed production – Rabi 2025– Sunnhemp (per acre)**

S. No.	Field operation	Labour required per acre	
		Unskilled	skilled
1	Preparatory cultivation		2
2	Sowing	2	2
3	Fertilizer application		2
4	Herbicide application	2	2
5	Plant protection	2	2
6	Irrigation	4	
7	Harvesting, threshing, Winnowing, Drying, Bagging	12	4
	<b>GRAND TOTAL</b>	<b>22</b>	<b>14</b>

**Rice Seed production (per acre)**

Field operation	Labour required per acre	
	Unskilled	skilled
<b>Rabi, 2025</b>		
<b>Raising of nurseries</b>		
1. Land preparation		
2. Cost of seed		
3. Seed treatment & sowing		
4. Fertilizers & manures		
5. Spraying		
<b>Main field preparation</b>		
1. Ploughing and puddling with Tractor		
2. Trimming of bunds & leveling		
3. Pulling nurseries and Transplanting		
4. Thinning, Gap filling & Alleys formation		
5. Manure & Fertilizers		
<b>After care</b>		
1. Irrigation	8	
2. Weedicide and application		
3. Weeding (1 time)		

4. Spraying (2 time)	2	2
5. Roughing	8	
6. Harvesting	12	2
6. Threshing, winnowing, bagging and transport	10	4
<b>GRAND TOTAL</b>	<b>40</b>	<b>8</b>

**Bulk crops and IFS unit (Banana, Papaya, Coconut trees), office premises and other farm maintenance (180 days w.e.f. 04.04.2025)**

S. No.	Name of the field operation	No. of man days required
1	Irrigation and developmental works	50
2	Maintenance of existing coconut along the farm roads and Banana in IFS unit	65
3	Farm maintenance (General cleaning and farm beautification around office premises, roads, farm boundaries and Buildings etc) Driving tractor, Brush cutter, Cleaning field bunds, Watering of Plants for three months, (Farm Premises including roads irrigation & Drainage channels)	300
	<b>Total</b>	<b>415</b>

**Sumo Driver, Tractor Driver and Skilled works and supervision for 180 days w.e.f. 04.04.2025**

S.No.	Name of the operation	No. of man days required
1	Sumo driver, Tractor driver, Skilled works and supervision	132

**Maintenance of Irrigation motors, farm implements, Electricity and buildings for 180 days w.e.f. 04.04.2025**

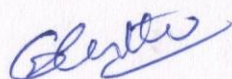
S.No.	Name of the operation	No. of man days required
1	Maintenance of Irrigation motors, farm implements, Electricity, buildings, godowns, labs, training hall	80
2	Watch & Ward and office assistance	360

**Mesta, Paddy, and sunhemp Seed processing (per ton)**

S No.	Field operation	Unskilled	skilled
	Seed Processing (20 tons)	50	20

In the view of the above, supply contract labour on work contract basis to this office starting from 14<sup>th</sup> October 2025 onwards for a period of 180 days i.e., 14.10.2025 to 31.03.2026 without any problem and also instructed to submit to this the particulars (previous month bill) of EPF paid including ESI to this office before admitting the subsequent month labour ways bill.

Yours faithfully,



**Senior Scientist (Ento) & Head**  
Agricultural Research Station,  
Amadalavalasa

**Note:**

- The contractor must be able to provide the labour on work contract based on forecast.
- The contractor should provide extra / additional men labour per day at the time of harvest along with women labour for timely harvest of sugarcane to match with the factory operating period.
- The contractor must be able to provide the men / women labour for TT propping and Earthing up as per the daily demand forecasted by the farm section.
- The contractor is responsible for noting down the forecast of labour in previous day and allotment of labour to different sections on the next day and for daily supervision of works.
- The contractor can comply with the above units / rates proposed. However, he can also quote for lower units / rates than the proposed ones and submit the tender.

**Note**

Minimum wages of Rs.394/person/per day has been sanctioned, vide Proceeding No.87/Lab/2023,Dated:19.05.2023of the Registrar, ANGRAU, Lam, Guntur

**Note:-**The commission charges should be inclusive of Income tax of 2% etc. as applicable from time to time payable by contractor to the central/State Govt. on gross amount of the bill.

I/We agree that the above quoted rates of wages on work done on work contract basis payable to the Agricultural Labour as per Minimum Wages Act and the rules existing from time to time including EPF, ESI, I.T., Commission other administrative charges etc. and all statutory obligations and relief of guards.

**Signature**

**Name**

**Designation**

**Address**

**Seal**