

ACHARYA N.G. RANGA AGRICULTURAL UNIVERSITY
COLLEGE OF COMMUNITY SCIENCE, LAM, GUNTUR - 522 034.

Tender Notice No.A1/12/CCS LAM/Contract/2025, Dated : 09-10-2025.

Sealed Tenders are invited from the Registered labour contractors for supply of labour on work done on work contract basis for different Agricultural Operations for the period of 180 days or up to **31.03.2026** as per the annexure enclosed to the tender form to College of Community Science, Lam, Guntur. Please visit <https://www.angrau.ac.in> for detailed tender notice, terms and conditions.

Last Date : 22.10.2025 by 4.00 PM for receipt of Sealed tenders at
ANGRAU - College of Community Science, Lam,
Guntur.

Opening of Tenders : 22.10.2025 at 05.00 PM at College of Community Science,
Lam Guntur.


ASSOCIATE DEAN 9/10/25
9/10/2025

To

O/o The Collector & District Magistrate, Guntur.

O/o the Deputy Commissioner of LABour, Govt. of Andhra PRadesh, Labour
Department, Guntur.

O/o The Mandal Revenue Officer, Guntur

O/o The Mandal Revenue Officer, Tadikonda, Guntur District.

O/o Associate Dean, Agricultural College, Bapatla.

O/o Associate Dean, Dr N. T.R. College of Agricultural Engineering, Bapatla.

O/o Associate Dean, Dr N.T.R. College of Food Science & Technology, Bapatla.

O/o Special Officer, Advanced Post Graduation Center Lam, Guntur.

**ACHARYA N.G. RANGA AGRICULTURAL UNIVERSITY
COLLEGE OF COMMUNITY SCIENCE, LAM, GUNTUR - 522 034.**

From
The Associate Dean
College of Community Science
Lam, Guntur - 522 034.

No.A1/12/CCS LAM/Contract/2025, Dated : 09-10-2025.

Sir,

Sub:- ANGRAU - CCSc, Lam, Guntur - Taking up Agricultural Supervisors like Server cum Cleaners, Kitchen Helpers, Sanitary attender, Sweeper, Watch and Ward to work on Contract basis for a period of 180 days or up to 31.03.2026 through a Registered contractor Sealed Quotations Called for - Regarding

Quotations are invited from the Registered Contractors for taking up Agricultural Supervisors like Server cum Cleaners, Kitchen Helpers, Sanitary attender, Sweeper, Watch and Ward to work on contract basis for a period of 180 days or up to 31.03.2026. The contractors are requested to quote their rates for above mentioned workers considering the minimum wages prescribed by the Government, EPF & ESI charges and service charges. The interested contractors are requested to submit the quotations on or before 21.10.2025 4.00 PM duly filling the annexures enclosed.

Terms & Conditions :

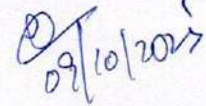
1. Employees working either on regular basis or temporary basis of Acharya N.G. Ranga Agricultural University and their relations are not eligible to submit the quotations
2. The contractor has to submit the documents as Labour license issued by the Labour Department with validity, GST Registration, EPF, ESI Registration certificates with validity for the labour Registered by contractor along with attested copy of AADHAR.
3. The Contractor has to pay the minimum wages (Currently Rs. 394/- per day) prescribed by the Government to the labour engaged by him for taking up Agricultural. Workers and Rs. 522/- for Agricultural Supervisors to work on contract basis. The employer share of EPF & ESI charges will be borne by the College of Community Science, Lam, Guntur.
4. The successful contractor has to deposit an amount 2.5% as EMD on the number of persons engaged which is refundable at the end of the contract period on 31.03.2026.
5. The quotation received after due date i.e. on 21.10.2025 4.00 PM and without required documents will not be considered.

6. The covers containing the quotations shall be superscribed as "Quotations for taking up Agricultural Supervisors like Server cum Cleaners, Kitchen Helpers, Sanitary attender, Sweeper Watch and Ward at College of Community Science, Lam, Guntur".
7. The Contractor should execute each Agricultural Supervisors like Server cum Cleaners, Kitchen Helpers, Sanitary attender, Sweeper, Watch and Ward properly to approval of College of Community Science, Lam, Guntur.
8. The contractor has to take up the contract service of supplying Agricultural Supervisors like Server cum Cleaners, Kitchen Helpers, Sanitary attender, Sweeper, Watch and Ward. Workers engaged on work done work contract basis from the date of issue of work order up to 31.03.2026.
9. The TDS will be applicable @ 2% or as fixed by the Government from time to time.
10. The contractor should remit the monthly employee and employer shares of EPF & ESI regularly within scheduled dates and submit the challan copies in three sets to the Office for processing of next month wages bill.
11. The undersigned is having right to cancel the tender at any time.
12. The contractor should supply required labour every day to attend work instructed by the undersigned. The contractor should submit the declaration on bond paper worth of Rs. 100/- in the regard.

The contractors who are willing to submit the quotation may approach the undersigned for further details.

Yours faithfully

Date : 09.10.2025


ASSOCIATE DEAN
 9/10/25

ANNEXURE - 1

Tender documents for providing Labour on work done on work contract basis price schedule

(Should be filled in on the printed letter head of the tender with date, Signature and seal and submit along with the tender form)

PRICE SCHEDULE

(The rate should be quoted by observing the minimum wages to be paid, EPF, ESI, Commission & I.T. and Final rate in figures & words)

Sl. No.	List of operations	Rate Rs.
1.	Agricultural Supervisors like Hostel Supervisors and cooks (As per Govt statutes)	Rs. 13500 per month or Rs522/-
2.	Agricultural workers like Server cum cleaners, Kitchen helpers, Sweeper, Sanitary attender and Watch & wards, (As per Govt statutes)	Rs10200 per month or Rs394/- Per day for a month of 26 days
	EPF	13%
	ESI	3.25%
	GST	18%
	Service charges in per cent (to quote)	

Note:

1. Minimum wages 522/- person/day under the category of Agricultural Supervisor vide Proceedings No.87/Lab12023, Dated : 19.05.2023 of the Registrar, ANGRAU, Lam, Guntur.
2. Minimum wages for Agricultural workers is Rs394/- per person per day for a month of 26 days vide Proceedings No.87/Lab12023, Dated : 19.05.2023 of the Registrar, ANGRAU, Lam, Guntur.

The commission charges should be inclusive of Income tax of 2% *etc.* as applicable from time to time payable by contractor to the Central / State Govt. On gross amount of the bill.

I/we agree that the above quoted rates of wages on work done on work contract basis payable to the Agricultural Labour as per Minimu Wages Act and the rules existing from time to time including EPF, ESI, I.T., Commission other administrative charges *etc.* And all statutory obligations and relief of guards.

I/we agree to execute the contract in accordance with the provisions of the tender

Signature :
Name :
Designation :

Address with :
mobile No.
Email ID :
Place :
Date

ANNEXURE - 2

Tender Documents for Agricultural Supervisors like Server Cleaners, Kitchen Helpers, Sanitary attender, Sweeper, Watch and Ward.

UNDERTAKING

Tender Documents for Agricultural Operations

(The tenderer is required to print the following undertaking on his/her letter head with date, signature, seal and submit along with the tender form)

1. It is to certify that the final rates mentioned in the price schedule including commission charges, supervision and other stationer expenditure like license fee, administration charges.
2. I/We further undertake that I/we follow all the statutory rules like minimum wages Act, EPF Act, ESI Act *etc.* applicable to contract labour and we will be responsible for any labour problems arising out of Rules as specified by the appropriate Govt. Authority from time to time
3. I/we are ready to execute the contract with effect from the date stipulated by the Associate Dean, College of Community Science, Lam, Guntur and sign the contract agreement on non-judicial stamp paper of specified value.
4. I/We undertake to furnish the Security Deposit of Sum Equivalent to 2.5% of probable contractual amount for 180 days which is to be retained by the Associate Dean, College of Community Science, Lam, Guntur for the entire period of contract which shall be refunded only after the satisfactory expiry of the services provided by the contractor within three months after expiry of contract period. The security Deposit will not carry any interest.
5. I/We will abide by all the terms and conditions laid down by the Associate Dean, College of Community Science, ANGRAU, Lam, Guntur.

Signature :

Name :

Designation :

Address :

Date :

AGREEMENT BOND

1. This Agreement is made and entered into on _____ by and between the Associate Dean, College of Community Science, Lam, Guntur - 522 034 (hereinafter referred to as the "Institution") and (Name of the Firm), represented by (Name of the authorised person) (hereinafter referred to as the "Agency").
2. WHEREAS, the Agency, represented by (Name of the authorised person) agree to supply Agricultural Supervisors like Server cum Cleaners, Kitchen Helpers, Sanitary attender, Sweeper, Watch and Ward at the College of Community Science, Lam, Guntur (ANGRAU). in accordance with the charges and conditions outlined in this Agreement.
3. WHEREAS, the Agency warrants that all labour provided under this Agreement shall have clean criminal and professional records, be of sound character and demonstrate the highest levels of integrity field operations. The Institution reserves the right, at its sole discretion, to request the immediate replacement of any labourer deemed unsuitable for any reason, without the need to provide justification, and the Agency shall promptly comply with such requests at its own expenses.
4. WHEREAS, the labour deployed by the Agency shall exercise the highest standard of care, diligence, and professionalism in safeguarding the premises of the Institution, with particular attention to vulnerable points and potential areas of ingress. In addition to their regular duties, the labourers are required to maintain heightened vigilance in these critical areas to prevent unauthorized access or security breaches. All assigned tasks must be executed with due diligence and without negligence. Any failure to provide adequate security or any act of negligence in the performance of duties shall constitute a material breach of this Agreement, rendering the Agency fully liable for any resulting damages or losses, and may result in the termination of this Agreement at the Institution's discretion.
5. The Agency shall ensure the continuous, punctual, and uninterrupted provision of labour services throughout the contract period, including during emergencies, without any breaks or delays in service. Any failure by the Agency to maintain an uninterrupted labour supply, whether due to absence, tardiness, or negligence, shall render the Agency fully liable for any resulting damages. The Institution reserves the right to claim full reimbursement for any financial losses, operational disruptions, or damages incurred as a consequence of such absences, delays, or failures by the Agency, and may deduct such amounts from any payments due to the Agency.
6. WHEREAS, the labour provided by the Agency shall not engage in any activities that conflict with or undermine the interests, reputation, or operations of the Institution. The labourers shall refrain from forming any informal, unprofessional, or inappropriate relationships with the staff, visitors, or affiliates of the Institution and shall maintain the highest standards of professional conduct and integrity at all times. Any violation of this clause, including but not limited to misconduct or unprofessional behaviour, shall constitute grounds for the immediate removal of the offending personnel at the Agency's expense, without prejudice to any other rights or remedies available to the Institution under this Agreement or applicable law.
7. WHEREAS, the Agency shall ensure that the labour provided under this Agreement is at all times free from the influence of alcohol, drugs, or any other intoxicating substances while on duty. Any instances of intoxication, inappropriate behaviour, or misconduct observed during duty hours shall be promptly reported by the Institution to the relevant law enforcement authorities, without prior notice to the Agency. Such conduct shall be deemed a material breach of this Agreement and may result in the immediate termination of this Agreement, at the Institution's sole discretion, without any Institution's sole discretion, without any obligation to compensate the Agency for losses or damages resulting from such termination.

8. WHEREAS, the labour provided by the Agency shall ensure that any items left unattended outside the premises are promptly secured and either handover to the next duty personnel or removed from vulnerable areas to prevent theft, loss or damage. The Agency shall bear full liability for any loss theft or damage arising from the failure of its personnel to properly secure such items or from any negligence in performing this duty. The Institution reserves the right to recover any such losses or damages from payments due to the Agency.
9. WHEREAS, the labour provided by the Agency shall maintain cordial, respectful and professional relationships both amongst themselves and with the staff, visitors and other individuals associated with the Institution. They shall refrain from engaging in any disputes, confrontations, or behaviour that could disrupt the operations, environment, or reputation of the Institution. The Institution shall bear no liability or responsibility for any incidents, altercations, or injuries arising out of such disputes or confrontations, which shall be the sole responsibility and liability of the Agency. The Agency agree to indemnify and hold the Institution harmless from any claims, damages, or liabilities resulting from such incidents.
10. WHEREAS, the Institution shall not be held liable for any injuries, harm, damage to limbs or loss of life sustained by the labour while on duty or in the course of performing their duties. The Agency shall assume full and exclusive responsibility for the welfare, safety and well-being of its personnel, including ensuring compliance with all applicable health, safety, and well-being of its personnel, including ensuring compliance with all applicable health, safety, and labour laws and regulations. The Agency further agrees to indemnify, defend, and hold the Institution harmless from any and all claims, liabilities, damages or expenses arising out of or related to such incidents, including but not limited, liabilities, damages, or expenses arising out of or related to such incidents, including but not limited to any legal actions, compensation claims, or settlements.”
11. WHEREAS, any labour engaged by the Agency under this Agreement shall have no claim whatsoever to employment, permanency, or any employment-related benefits from the Institution. Such labour is engaged strictly on a contractual basis through the Agency, and it is expressly understood that the Institution shall bear no responsibility or liability in relation to any claims, demands, or entitlements for employment, wages, benefits, or permanency asserted by such labour. Any and all such claims or liabilities shall be the sole responsibility of the Agency, and the Agency agrees to indemnify and hold the Institution harmless from any legal or financial consequences arising from such claims.”
12. WHEREAS, the Agency shall bear full responsibility for the timely and accurate payment of all statutory contributions, including but not limited to Employees’ Provident Fund (EPF) at 13%, Employee State Insurance (ESI) at 3.25% and Goods and Services Tax (GST) at 18% excluding those applicable to agricultural operations. Failure to submit valid proof of payment of EPF and ESI contributions for the preceding month shall be deemed as non-payment, and the Institution reserves the right to withhold or suspend the processing of invoices for the current month until such proof is furnished. The Agency acknowledges that it shall be solely liable for any legal, financial, or regulatory consequences arising from non-compliance with these statutory obligations, and the Institution shall not be held responsible for any penalties, fines, or liabilities incurred due to such non-compliance.
13. WHEREAS, any disputes, claims, or grievances arising between the Agency and its employees, including but not limited to those relating to Employee State Insurance (ESI), Employees’ Provident Fund (EPF), wage payments, or any other employment-related matters, shall be resolved solely in accordance with the applicable laws, rules, and regulations. Such disputes shall be resolved exclusively outside the premises of the Institution, and the Agency shall ensure that under no circumstances will such disputes, or their resolution, disrupt or interfere with the normal operations,

functioning, or reputation of the Institution. The Institution shall bear no responsibility or liability for any disputes between the Agency and its employees.

14. WHEREAS, in the event of theft, pilferage, loss, or damage to the Institution's property during the contract period, the Institution reserves the right to withhold payment to the Agency. The withheld amount shall correspond to the value of the lost or damaged property, as determined by the Institution, and the Agency shall be fully liable for reimbursing the Institution for any such losses or damages incurred. The Institution may also pursue additional remedies available under law to recover any outstanding amounts of the withheld payment is insufficient to cover the full extent of the losses. The Agency shall promptly cooperate in addressing any such incidents and implementing corrective measures as required by the Institution."
15. WHEREAS, the term of this Agreement shall be up to **31.03.2026**, i.e., end of 180-day period. The Institution shall compensate the Agency on a work contract basis, calculated according to the acreage and labour arrangements agreed upon, in compliance with the Minimum Wages Act.. The Institution reserves the right to terminate the Agreement at any time should the Agency fail to meet the terms and conditions outlined herein.
16. The implementation and adherence to the terms and conditions of this Agreement shall be monitored and supervised by a committee duly constituted by the Associate Dean, College of Community Science, Lam, Guntur. The Committee shall have the authority to review, advise, and ensure compliance with the provisions of this Agreement, and may recommend corrective measures or actions, if deemed necessary, to ensure proper execution of the Agreement's objectives.
17. In witness whereof, the parties hereto have read, understood, and agreed to the terms and conditions set forth in this Agreement, and have executed this Agreement by affixing their signatures below, as of the dates indicated. Each party represents and warrants that the individual signing on its behalf has the full legal authority to bind that party to the terms of this Agreement.
18. The rules and regulations governing contract is as per the University regulations issued from time to time and I/we agree to abide by the same.