

**ACHARYA N G RANGA AGRICULTURAL UNIVERISTY
LAM, GUNTUR - 522034**

PRODUCTS TENDER NOTICE

**Supply and Delivery of one New Light Motor Vehicle
with 1462 cc capacity K15 SMART HYBRID Petrol Engine
of 7 Seater Vehicle**

for

**Principal Scientist & Head, Agricultural Research Station,
Garikapadu, Jaggayyapet (M), Krishna District**



Acharya N G Ranga Agricultural University

O/o Associate Director of Research, Regional Agricultural Research Station,
Lam, Guntur-522034.

NOTICE INVITING PRODUCTS TENDER (Online version)

Sl. No.	Description	
1.	Department Name	Acharya N G Ranga Agricultural University
2.	Circle/Division	O/o Associate Director of Research, Regional Agricultural Research Station, Lam, Guntur-522034
3.	FILE / NIT Number	01/ARS/GKPD/Products /2019-20.
4.	Tender Subject	Supply and Delivery of one New light motor vehicle with 1462 cc K15 SMART HYBRID Petrol Engine of 7 Seater Vehicle for Principal Scientist & Head, Agricultural Research Station, Garikapadu, Jaggayyapet(M), Krishna(Dist)
5.	Mode of tendering	e-procurement system (Open Tender)
6.	Tender Category	PRODUCTS
7.	EMD Amount Bid security (INR)	Rs. 12,000/-
8.	EMD payable:	Either Demand Draft drawn in favour of The Principal Scientist & Head, ARS, Garikapadu from any Nationalized Bank or online payment through e procurement platform.
9.	Bid Document Downloading Start Date	20.02.2020 at 10.00 A.M.
10.	Bid Document Downloading End Date	06.03.2020 at 2.00 P.M.
11.	Last Date & Time for Receipt	06.03.2020 4.00 P.M.
12.	Bid Validity Period	90 (Ninety days)
13.	Technical Bid Opening Date and Time	07.03.2020 at 11.00 A.M.
14.	Price Bid Opening Date and Time (Financial Bid Stage)	07.03.2020 at 2.00 P.M.
15.	Place of Tender Opening	Office of the Associate Director of Research, RARS, Lam, Guntur-522034
16.	Tender Inviting / Opening Authority	Associate Director of Research, RARS, Lam, Guntur
17.	Address/E-mail id	adrlam@rediffmail.com

18.	Contact Details/Telephone, Fax:	9989625210
19.	Completion Period/ Delivery Schedule	30 (Thirty Days)
20.	Minimum Eligibility Criterion	<p>1.The Bidder should be Manufacturer/ Authorized dealer of New light motor vehicle with 1642 cc K15 SMART HYBRID Petrol Engine of 7 Seater Vehicle. Or Authorized dealer of a manufacturer of New light motor vehicle with 1462 cc K15 SMART HYBRID Petrol Engine of 7 Seater Vehicle to quote on behalf of their manufacturer in case manufacturer does not quote directly. In such a case the authorized dealer shall have to submit relevant, 'Authorized Dealership certificate' from the manufacturer.</p> <p>2. In case a dealer is participating in a tender on behalf of one manufacturer, he is not allowed to participate/ quote on behalf of another manufacturer in this tender or in a parallel tender for the same item. All such bids with same make/ manufacture will be rejected.</p> <p>3. The reference date for considering the period for eligibility/qualification requirement above shall be the last day of the month previous to the one in which tender have been invited.</p> <p>4. The bidder should not have been banned/ de-listed/ black listed/ de-barred from business by any PSU / Govt. Department during last three (03) years. Self declaration in this regard is to be submitted.</p> <p>5. Firm should have to submit copy of GST registration No. and PAN Card.</p> <p>6. GST has been implemented by the Government w.e.f. 01.07.2017. The Contractor, except for the supplies for the categories mentioned at Section 9(3) of GST Act, shall submit GSTIN and shall quote his prices in accordance with GST provisions after considering the benefit of Input Tax Credit etc. Undertaking in the prescribed format for passing on benefit of Input Tax Credit and compliance of Anti-profiteering clause under Section 171 of CGST Act / SGST Act. shall be submitted along with bid .</p>

21.	<u>Procedure for Bid Submission</u>	1. Bids shall be submitted online.
		2. The tenderer should scan and upload the documents like DD for Rs.12000/- towards EMD, GST registration, PAN Card / Latest Income Tax Assessment returns and Self declaration form,
		3. The bidders should scan and upload the below mentioned documents in e-Procurement platform within the stipulated time.
22.	<u>EMD</u>	EMD in the form of Demand Draft payable in favour of Principal Scientist & Head, ARS, Garikapadu at any of the Nationalized bank branches for the amount indicated in Sl.No. (07) . Online payment towards EMD through eprocurement platform is also accepted. b) GST registration c) PAN card / Latest Income Tax returns d) Self declaration in the prescribed format The department shall carry out the technical evaluation solely based on the uploaded certificates/documents in the e-Procurement system and open the price bids of the responsive bidders after evaluation of technical bids. <u>4.Transaction fee on eProcurement Platform:</u> All the participating bidders shall pay a transaction fee (non-refundable) as mentioned in the NIT payable to M/s A.P.T.S, and through on-line. (0.03% of estimate contract value + GST). It is mandatory for all the participant bidders from 1st January 2006 to pay a Non-refundable Transaction fee electronically to M/s. A.P.T.S, the service provider through "Payment Gateway Service on E-Procurement platform"..
23.	Transaction Fee Payable To	A.P.T.S, VIJAYAWADA
24.	General Terms and Conditions	AS PUBLISHED IN THE TENDER DOCUMENT

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PROCEDURE FOR BID SUBMISSION ON e-procurement PLATFORM (e-tendering) :

1. The bidder shall submit his rate through e-Procurement platform at www.tender.apecurement.gov.in by following the procedure given below.
2. The bidder would be required to register on the e-procurement platform www.apecurement.gov.in or <https://tender.apecurement.gov.in> and submit their bids through online. Offline bids shall not be entertained by the Tender Inviting Authority for the tenders published in e-procurement platform.
3. The bidders shall submit their eligibility details in the online standard formats displayed in e-Procurement web site. The bidders shall upload the scanned copies of all the required certificates, documents etc., in support of their eligibility criteria in e-Procurement platform at www.apecurement.gov.in.
4. Registration with eProcurement platform:

For registration and online bid submission bidders may contact HELP DESK of A.P.T.S., www.eprocurement.gov.in or <https://tender.apecurement.gov.in>.
5. Digital Certificate authentication:

The bidder shall authenticate the bid with his Digital Certificate for submitting the bid electronically on eProcurement platform and the bids which are not authenticated by digital certificate of the bidder will not be accepted on the eProcurement platform.
6. Hard copies:
 - i. All the bidders shall invariably upload the scanned copies of EMD amount payment status (through Online Payment / Challan Generation / Demand Draft / Bank Guarantee) in e-Procurement system and this will be the primary requirement to consider the bid responsive.
 - ii. The department shall carry out the technical evaluation solely based on the uploaded certificates/documents in the e-Procurement system and open the price bids of the responsive bidders after evaluation of technical bids.
 - iii. The department will notify the successful bidder for submission of original hard copies of all the uploaded documents along with payment details of EMD amount prior to entering into agreement. The successful bidder should produce original hard copies of the said documents personally before the Associate Director of Research, RARS, Lam for verification prior to entering into agreement. On receipt of documents, the department shall ensure the genuineness of payment details of EMD amount and all other certificates/documents uploaded by the bidder in eProcurement system.

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iv. As per G.O. Ms. No. 174 -I & CAD dated: 1-9-2008 (regarding deactivation of bidders), if any successful bidder fails to submit the original hard copies of uploaded certificates/documents within stipulated time or if any variation is noticed between the uploaded documents and the hard copies submitted by the bidder, **the successful bidder will be suspended from participating in the tenders on e-Procurement platform for a period of 3 years.** The e-Procurement system would deactivate the user ID of such defaulted bidder based on the trigger/recommendation by the Tender Inviting Authority in the system. Besides this, the department shall invoke all processes of law including criminal prosecution of such defaulted bidder as an act of extreme deterrence to avoid delays in the tender process.

7. The bidder is requested to get a confirmed acknowledgement from the Tender Inviting Authority as a proof towards submission of hard copies to avoid any discrepancy.

8. Tender Document:

The bidder is requested to download the tender document and read all the terms and conditions mentioned in the tender document and seek clarification if any from the Tender Inviting Authority. Any offline bid submission clause in the tender document will be neglected. **The bidder has to keep track of any changes by viewing the Addendum/Corrigenda issued by the Tender Inviting Authority on time-to-time basis in the E-Procurement platform.** The Department calling for tenders shall not be responsible for any claims/problems arising out of this.

9. Bid Submission Acknowledgement:

The bidder shall complete all the processes and steps required for Bid submission. The system will generate an acknowledgement with a unique bid submission number after completing all the prescribed steps and processes by the bidder. Users may also note that the bids for which an acknowledgement is not generated by the eprocurement system are treated as invalid or not saved in the system. Such invalid bids are not made available to the Tender Inviting Authority for processing the bids. the Associate Director of Research, RARS, Lam, Guntur and A.P.T.S, VIJAYAWADA are not responsible for incomplete bid submission by users.

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E-Tender Conditions for “Purchase of one New light motor vehicle with 1462 cc K15 SMART HYBRID Petrol Engine of 7 Seater Vehicle for Principal Scientist & Head, Agricultural Research Station, Garikapadu, Jaggayyapet (M), Krishna dist”.

1. Online (e-Tendering) tenders are invited for **“Purchase of one New light motor vehicle with 1462 cc K15 SMART HYBRID Petrol Engine of 7 Seater Vehicle for Principal Scientist & Head, Agricultural Research Station, Garikapadu, Jaggayyapet(M), Krishna dist”** in Acharya N G Ranga Agricultural University. The Associate Director of Research, RARS, Lam, Guntur is desirous to have this tender in two bids i.e., (1) Technical bid and (2) Financial bid. All Tenderers should submit the scanned copies through online including ORIGINAL EMD to the Tender Inviting Authority on or before scheduled date and time of opening of the Technical bid as mentioned in NIT by The Associate Director of Research, RARS, Lam, Guntur or any other officer authorized by The Associate Director of Research, RARS, Lam, Guntur. The financial bids of those tenderers who are technically qualified will be opened on the date and time as mentioned in the NIT by The Associate Director of Research, RARS, Lam, Guntur. The Associate Director of Research, RARS, Lam, Guntur may extend the last date by issuing an amendment in which case all rights and obligations of The Associate Director of Research, RARS, Lam, Guntur and the tenderers previously subject to the original deadline will then be subjected to the new deadline. **SUBMISSION OF TENDER DOCUMENTS ON OFFLINE WILL NOT BE CONSIDERED.**
2. The tenderer should possess all requisite licenses, registrations etc., and the same should be obtained invariably before transacting business with **The Associate Director of Research, RARS, Lam, Guntur. The tenderer should scan and upload the documents like Demand Draft towards EMD, GST Registration Certificate, PAN card / Latest Income Tax returns, Self-Declaration, in the online.** In case of non-submission of these certificates, The Associate Director of Research, RARS, Lam, Guntur reserves the right to take any appropriate action including the cancellation of tender of the respective tenderer. In this regard the decision of The Associate Director of Research, RARS, Lam, Guntur is final and binding on the tenderers without any recourse.

Important Note regarding Authorization of Bidders:

- (i) The tenderers other than manufacturers shall clearly state in their offer whether they are authorized dealers or distributors and accordingly, they must enclose a certified photocopy of the relevant manufacturer’s authorization certificate if any on or before above mentioned date along with their offer in the first envelope.

- (ii) Only agencies submitting a general Dealership or Authorization certificate issued by the Manufacturers, without reference to any specific tender and having validity of such authorization for the considerable duration shall only be considered for determining the eligibility of the Bidder for the particular tender. Authorization issued with reference to the specific tender in favour of particular dealer / bidder will not be entertained.
3. **EMD amount:** As mentioned in NIT against each item in the tender condition No.:07 has to be remitted as Earnest Money Deposit by way of an Account

Payee Demand Draft drawn in favour of **The Principal Scientist & Head, Agricultural Research Station, Garikapadu, Krishna district** payable at **Jaggayyapet** on any Nationalized bank and should scan and upload at the time of tendering. The EMD will be released only after successful completion of the supply in all respects. The EMD will not carry any interest.

4. In case of violation of the tender conditions the EMD and Security Deposit would be forfeited to the ANGRAU.
5. The tenderer should not add any condition and such of those tender which stipulate any condition would be rejected.
6. The authorities nominated to decide the tender, reserves right to post-pone or cancel the tenders and also to reject any tender without assigning any reason.
7. The opening and finalization of tenders shall be subjected to such further conditions as may be specified at the time of opening of tenders.
- 8. The Tenderer quoting the lowest amount will be the successful Tenderer. The lowest tender by itself will not confer any right to get offer. Such tender may be considered subject to acceptance and confirmation from The Associate Director of Research, RARS, Lam, Guntur which depend on the tender amount quoted.**
- 9. The period of the delivery of the vehicle will be one month and shall commence from the date of issue of the Supply order or any other date notified by the Associate Director of Research, RARS, Lam. The rate shall be quoted in the Tender for inclusive of all applicable taxes.**
10. If for any reason, the lessee quits the business in the middle of the supply period, the EMD would be forfeited without any notice.
11. The Earnest Money Deposit amount shall be refundable only on satisfactory supply of the vehicle at the address of the Principal Scientist & Head,

Agricultural Research Station, Garikapadu, Jaggayyapet (M), Krishna district in all respects.

12. The lessee shall not act to the detriment of the interests of The Associate Director of Research, RARS, Lam, Guntur.
13. **SUB-CONTRACTING:** The supply order awarded should be executed by the successful Tenderer / Quotationer only and sub-contract of the supply order is not permitted.
14. The supplier is subject to such other terms and conditions as may be specified from time to time by The Associate Director of Research, RARS, Lam, Guntur. and the supplier shall abide by such further terms and conditions.
15. The tender is liable to be cancelled for violation of any of the terms and conditions of tender issued by The Associate Director of Research, RARS, Lam, Guntur from time to time.
16. The successful tenderer upon the confirmation of tender, should enter into an agreement with the Curator within 10 days. If he fails, his E.M.D. will be forfeited to the state with out any notice. Then the next best tender will be invited to enter into agreement, within (7) days. In the event of his failing to enter in to agreement his E.M.D. will also forfeited to the state and fresh tenders will be called for. Hence the E.M.Ds. of I and II tenderer will be kept with the Associate Director of Research, RARS, Lam till the matter is finalized, with the I or II tenderers as the case may.
17. **The successfully tenderer should supply the vehicle for at the Principal Scientist & Head, Agricultural Research Station, Garikapadu, Jaggayyapet (M), Krishna-521175.**

Note: If the successful bidder fails to supply the vehicle within the stipulated time set by the Principal Scientist & Head, Agricultural Research Station, Garikapadu, Jaggayyapet (M), Krishna the supply order will be cancelled and the Earnest Money Deposit will be forfeited.

18. The contract shall not be transferable without approval of The Associate Director of Research, RARS, Lam, Guntur.
19. The tender rates quoted should be compulsorily accompanied by I.T. clearance certificate. The failure to supply the above along with tender shall result in its summary rejection of tender at the time of opening.
20. The successful bidder should execute an agreement on non-judicial stamp paper worth Rs.100/- agreeing to all the conditions of the contract. If the

successful bidder fails to execute the agreement within the time specified or withdraw the tender after the intimation of the acceptance of his tender by The Associate Director of Research, RARS, Lam, Guntur or he is unable to undertake the contract due to any other reason, his contract will be cancelled and his E.M.D shall be forfeited and he will also be liable for all damages sustained by The Associate Director of Research, RARS, Lam, Guntur.

21. The tender accepting authority i.e., **The Associate Director of Research, RARS, Lam, Guntur** reserves the right either to reject any or all tenders without assigning any reason. In this regard the decision of **The Associate Director of Research, RARS, Lam, Guntur**, is final and binding on the tenderer without any recourse.
22. The Associate Director of Research, RARS, Lam, Guntur reserves the right to accept or reject any tender and to cancel the tender process and reject all tenders at anytime prior to the award of contract without thereby incurring any liability to the affected tenderer or any obligations to inform the affected tenderers, the grounds of acceptance or rejection.
23. **INDEMNITY**: The lessee shall at all times indemnify **The Associate Director of Research, RARS, Lam, Guntur**, against all claims, which may arise in respect of supply of low quality vehicle/material/ items etc., not conforming to the specifications.
24. If the bidder, in the opinion of The Associate Director of Research, RARS, Lam, Guntur, fails or neglects to be complied with any of the terms and conditions of the contract or with any order issued there under then, in such a case, The Associate Director of Research, RARS, Lam, Guntur shall without prejudice to any other right or remedies under this contract as a right and be entitled to cancel the contract by giving a notice in writing to the lessee without being liable to pay any compensation for such cancellation.
25. **The bidder who apply for this tender has to furnish the declaration that they have not been black listed in any of the organizations. Any wrong declaration in this regard which comes to the notice at a later date will disqualify them from tendering in future in Acharya N G Ranga Agricultural University and the tenders so received shall be automatically rejected.**
26. No lessee shall be allowed at any time on any ground what so ever to claim revision or modification in the rates quoted by him.
27. Any violations in the above terms and conditions will be viewed seriously and will lead to **BLACKLISTNG** on the A.P eprocurement platform.

28. The Associate Director of Research, RARS, Lam may terminate the contract any time after giving a notice of one month ahead of the date of termination.
29. The Associate Director of Research, RARS, Lam or any other staff of the ANGRAU is in no way responsible for the act of commissions or omissions of the tenderer who are against the law.
30. The Associate Director of Research, RARS, Lam reserves the right to implement remedial measures as deemed fit at his sole discretion whenever omissions and non compliance of terms and conditions of the contract.

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